

# Agenda

Call t	o Order	
Natio	onal Anthem	
1.0	Additions to the Agenda	
2.0	Adoption of Agenda	
3.0	Corrections or Amendments:  3.1. January 28, 2015, Regular Meeting of Council Minutes  3.2. January 28, 2015, Public Hearing Minutes for Bylaw 2014/11/D  3.3. January 28, 2015, Public Hearing Minutes for Bylaw 2014/22/D	3-11 12-13 14-15
4.0	Adoption of: 4.1. January 28, 2015, Regular Meeting of Council Minutes 4.2. January 28, 2015, Public Hearing Minutes for Bylaw 2014/11/D 4.3. January 28, 2015, Public Hearing Minutes for Bylaw 2014/22/D	
5.0	Public Hearing 5.1. Amending Bylaw 2015/02/D - Meraw ASP 5.2. Rezoning Bylaw 2015/01/D – Meraw	16 17
6.0	Proclamation 6.1. Rotary Week	18-19
7.0	Public Time	
8.0	Decision Items  8.1. Councillor Wheeler 2015-2019 Community Sustainability Plan	Pages 20-173 20-69
_	8.2. Councillor Bossert Committee Appointments	70-72
_	8.3. Councillor Fredrickson 2015-2019 Social Development Plan	73-101

	Decis	sion Items		Tages 20-173
	8.1.	Councillor Wheeler	2015-2019 Community Sustainability Plan	20-69
_	8.2.	Councillor Bossert	Committee Appointments	70-72
	8.3.	Councillor Fredrickson	2015-2019 Social Development Plan	73-101
	8.4.	Councillor Nadeau	Appointment of Deputy Mayor	102
	8.5.	Councillor Long	Signing Authority	103
	8.6.	Councillor Shular	In Camera Discussion	104
	8.7.	Councillor Wheeler	Meraw Estates Area Structure Plan Amending Bylaw No. 2015/02/D Presented for 2nd & 3rd Readings	105-111
	8.8.	Councillor Bossert	Meraw Estates Phase 5 Rezoning Bylaw No. 2015/01/D, Presented for 2nd & 3rd Readings Lots 1-22, Block 8, Plan 142 4874	112-117

8.9.	Councillor Fredrickson	Subdivision Application DV/14/14	118-121
		within Lot 10 Plan 012 1315	
8.10.	Councillor Wheeler	Subdivision Application DV/14/13 within Lot 5 Block 1 Plan 142 1048	122-126

9.0	Inform	nation  tems	Pages 127-142
-	9.1.	Drayton Valley Brazeau County Fire Services Report – January 2015	128-129
_	9.2.	Drayton Valley Municipal Library Board Minutes – December 2014	130-133
_	9.3.	Clean Energy Technology Centre Committee Minutes – November 201	4 134-136
_	9.4.	Agri-Plex Stakeholders Minutes – December 2014, and January 8, 201	5 137-140
_	9.5.	BIO Conversions Network Council Report – Graham Long	141-142

### 10.0 Department Reports

10.1. Planning & Development	Jenn Martin
10.2. Engineering & Transportation	
10.3. Community Services, FCSS & Sustainability	Annette Driessen
10.4. Protective Services	Tom Thomson
10.5. Administration	
<ul> <li>Legislative Services</li> </ul>	Chandra Dyck
<ul> <li>Economic Development</li> </ul>	Sherry Poole
<ul> <li>Communications and Marketing</li> </ul>	Jill Buehler
<ul> <li>Information Services</li> </ul>	Nesen Naidoo
<ul> <li>CAO Report</li> </ul>	Manny Deol

### 11.0 Council Reports

11.1. Councillor Long	
11.2. Councillor Shular	
11.3. Councillor Wheeler	
11.4. Councillor Bossert	
11.5. Councillor Fredrickson	
11.6. Councillor Nadeau	
11.7. Mayor McLean	

### 12.0 Adjournment



### Meeting Minutes

### THOSE PRESENT:

Mayor McLean
Deputy Mayor Long
Councillor Shular
Councillor Bossert
Manny Deol, Town Manager
Annette Driessen, Director of Community
Services

Jill Buehler, Communications & Marketing Coordinator

Jenn Martin, Planning & Development Officer Chandra Dyck, Legislative Services Coordinator Rita Bijeau, Executive Assistant Jason Thompson, Audio/Video Tom Thomson, Fire Chief
S/Sgt. Malcolm Callihoo, RCMP
Sherry Poole, Economic Development
Coordinator
Mamta Lulla, Drayton Valley Western Review

Mamta Lulla, Drayton Valley Western Review Cassandra Jodoin, CIBW Radio Members of the Public

### **ABSENT:**

Councillor Wheeler
Councillor Nadeau
Nesen Naidoo, Assistant Town Manager
Sonya Wrigglesworth, Director of Engineering

### **CALL TO ORDER**

Mayor McLean called the meeting to order at 9:10 a.m.

### 1.0 Additions to the Agenda

### **RESOLUTION #025/15**

Councillor Shular moved to add the following items to agenda:

- Item 3.2 "January 26, 2015, Special Meeting of Council Minutes"
- Item 4.2 "January 26, 2015, Special Meeting of Council Minutes"

### **CARRIED UNANIMOUSLY**

### 2.0 Adoption of Agenda

### **RESOLUTION #026/15**

Councillor Shular moved to adopt the agenda for the January 28, 2015, Regular Meeting of Council as amended.

### **CARRIED UNANIMOUSLY**

### **3.0** Corrections or Amendments:

# 3.1. <u>January 7, 2015, Regular Meeting of Council Minutes</u> There were no corrections or amendments to the January 7, 2015, Regular Meeting of Council Minutes.

### 3.2. <u>January 26, 2015 Special Meeting of Council Minutes</u>

There were no corrections or amendments to the January 26, 2015, Special Meeting of Council Minutes.

Regular Meeting of Council Minutes of January 28, 2015 Page 2 of 9

### 4.0 Adoption of:

4.1. January 7, 2015, Regular Meeting of Council Minutes

### **RESOLUTION #027/15**

Councillor Bossert moved to adopt the Minutes of the January 7, 2015, Regular Meeting of Council as presented.

### **CARRIED UNANIMOUSLY**

### 4.2. January 26, 2015 Special Meeting of Council Minutes

### RESOLUTION #028/15

Councillor Shular moved to adopt the Minutes of the January 26, 2015, Special Meeting of Council as presented.

#### CARRIED UNANIMOUSLY

### 5.0 Public Hearings

5.1. Rezoning Bylaw 2014/22/D

A separate set of Minutes was recorded for this Public Hearing.

### 5.2. Bylaw 2014/11/D – Road Closure

A separate set of Minutes was recorded for this Public Hearing.

### 6.0 <u>Delegation</u>

### 6.1. S/Sgt. Callihoo – December RCMP Report

S/Sgt. Callihoo provided Council a report on the calls and activities of the RCMP during the month of December 2014. S/Sgt. Callihoo noted the amount of assaults which occurred and that they have been working with Cardium Victim Services to ensure the victims receive the assistance needed. Three check stops occurred over the Christmas season and resulted in three impaired driving charges, among other violations. An update on the collision that occurred last week at the Detachment was also provided.

Council thanked S/Sgt. Callihoo for the report and for the work that he and the detachment do in the community to ensure everyone's safety.

### 6.2. <u>Yellowstone to Yukon Conservation Initiative – Sarah Cox, Senior Conservation Program</u> Manager

Ms. Cox informed Council of the purpose and mission of the Yellowstone to Yukon Conservation Initiative (Y2Y). She further explained the value of conserving and the impact development has had on the environment, adding that the Y2Y area is the last remaining intact mountain system with a strong diversity of species. Ms. Cox encouraged participation in the North Saskatchewan Regional Plan; a public consultation will be occurring in late February/early March. Once the final draft is complete it will distributed for input as well. This is the opportune time to be involved to ensure that not only the North Saskatchewan River is protected but the headwaters as well. Mayor McLean thanked Ms. Cox for the presentation and advised that Council will be discussing the North Saskatchewan Regional Plan and upcoming public consultation.

### 6.3. EIDOS – Public Spaces Design Presentation

Stefan Johansson, Principal & Lead Landscape Architect, for EIDOS Landscape, provided Council with a review of the designs generated for three public spaces in the community:

Regular Meeting of Council Minutes of January 28, 2015 Page 3 of 9

Downtown; Rotary Park; and the former HW Pickup Junior High School site. The next steps for the project are to finalize the plans, generate cost estimates, and develop an implementation strategy.

Mayor McLean thanked Mr. Johansson for his work and the presentation adding that information will be available on-line as well. Input on the draft plans is encouraged.

### 7.0 Public Time

Eileen Belva expressed concerns regarding the proposed tax increase; suggesting that the Town undertake measures to reduce spending and cut costs instead of increasing taxes obtrusively for the senior demographic. Mayor McLean thanked Mrs. Belva for the presentation and explained that Council has been examining, and will continue to examine, the interim budget for cost savings. He added that a recent Housing Index reflected a need for 300 units and the private industry will need to assist with the creation of more housing in the community. Council will also examine potential inducements for the private sector to encourage housing development.

Bernie Schell echoed Mrs. Belva's concerns and requested that Council consider a different tax rate for seniors. Mayor McLean thanked Mr. Schell for the presentation and advised that Council will investigate the viability of a different tax rate for seniors.

Mayor McLean called a break at 10:27 a.m. Mayor McLean reconvened the meeting at 10:57 a.m.

### 8.0 Decision Items

### 8.1. Community Public Space Designs

Councillor Bossert explained that the Community Services Department has been working with EIDOS Consultants Inc. on developing and enhancing three public spaces:

Downtown/Civic Public Space; Former Pickup School Public Space; and Rotary Park/Family Plan, within Town boundaries into attractive and inviting community parks. The ultimate goal is to create public spaces where residents and families can come together, strengthen relationships, and build a healthy, engaged community.

### **RESOLUTION #029/15**

Councillor Bossert moved to accept the Community Public Space Designs, as presented, as information only.

### **CARRIED UNANIMOUSLY**

8.2. Rezoning Bylaw 2014/22/D, 2251-50 Street, Presented for Second and Third Reading Councillor Long advised that Administration has received an application to rezone a portion of land at 2251-50 Street from AG to C2. Such rezoning would allow road expansion and potential for development of commercial businesses similar to those already being developed along 50th Street south.

### **RESOLUTION #030/15**

Councillor Long moved to give Second Reading to Bylaw 2014/22/D. **CARRIED UNANIMOUSLY** 

Regular Meeting of Council Minutes of January 28, 2015 Page 4 of 9

### **RESOLUTION #031/15**

Councillor Long moved to give Third and Final Reading to Bylaw 2014/22/D.

### CARRIED UNANIMOUSLY

### 8.3. Subdivision Application DV/14/11, 5200-38 Street

Councillor Shular explained that Administration has received a report from West Central Planning Agency regarding an application for a residential subdivision for lands located within the SE16-49-7-W5M. Councillor Bossert inquired as to the proposed purpose and size of the lot. Ms. Martin advised that the lot is intended to develop a single family dwelling on the approximately 900 square foot lot. After surveying has been completed the developer will review construction options with Planning and Developing staff. Mayor McLean requested a letter be sent to the applicant, copied to the landowner concerned with the fence, indicating that the fence is to be shifted to the property line in conjunction to the development of the lot.

#### RESOLUTION #032/15

Councillor Shular moved to approve subdivision application DV/14/11 with the conditions as noted below:

- 1. The Developer is to engage an Alberta Land Surveyor to prepare a plan of subdivision for registration at Land Titles Office, subject to the attached subdivision drawing dated November 6<sup>th</sup>, 2014.
  - a. Please instruct your surveyor to use the Town's block numbering system.
- 2. Enter into and fully comply with a Development Agreement with the Town of Drayton Valley under section 655 of the *Municipal Government Act*. This Agreement may include the following but should not be limited to:

Drainage ways, storm water management pond, water and sewer lines, and other utilities to serve the proposed lots. The Development Agreement will specify the standards of these improvements.

- 3. The Developer is to pay any off-site levies required by the Town of Drayton Valley's Bylaw.
- 4. The Developer is to contact the utilities (Fortis, ATCO Gas & Pembina Pipeline) to determine whether any new utility services and/or easements are required, and provide written confirmation from the utilities that any necessary arrangements have been made.
- 5. The Developer is to pay any outstanding taxes owing on the property to the Town.
- 6. The Developer is to pay an endorsement fee of \$200 to West Central Planning Agency when the plan is submitted for endorsement.
- 7. Reserves are not owing as the parcel is only 0.088 hectares (0.22 acres) in size.

### **CARRIED UNANIMOUSLY**

### 8.4. Regional Communications Protocol

Councillor Bossert explained that the Town of Drayton Valley, Brazeau County, and the Village of Breton have been working on continuing their collaborations in an effort to build upon the Protocol of Principles. The attached Regional Communication Protocol has

Regular Meeting of Council Minutes of January 28, 2015 Page 5 of 9

been prepared to establish communications and shared services amongst the three municipalities.

### **RESOLUTION #033/15**

Councillor Bossert moved to approve the attached Regional Communication Protocol agreement between the Town of Drayton Valley, Brazeau County and the Village of Breton.

### **CARRIED UNANIMOUSLY**

### 8.5. <u>Economic Development and Tourism Workshop Follow-Up Action List</u>

Councillor Long provided information on the Joint Economic Development & Tourism Workshop Council and Administration attended on December 19, 2014. The intent of this workshop was to assist in making strategic choices using priority-setting criteria with short-term action plans consistent with organizational resources for regular monitoring. A useful document generated is the Follow-Up Action List which summarizes various activities established in fall of 2014 which have been identified as priorities to the region as a whole.

### **RESOLUTION #034/15**

Councillor Long moved to accept the attached Economic Development and Tourism Workshop Follow-Up Action List as information.

### **CARRIED UNANIMOUSLY**

### 8.6. Council Policy Update

Councillor Shular informed Council of Policies which Administration has updated C-01-13, C-01-97, C-05-97, and C-04-97.

### **RESOLUTION #035/15**

Councillor Shular moved to approve the Council Meeting, Agenda, and Public Hearings Policy C-02-14.

### **CARRIED UNANIMOUSLY**

### **RESOLUTION #036/15**

Councillor Shular moved to approve the Appointment Deputy Mayor Policy C-03-14.

### **CARRIED UNANIMOUSLY**

### **RESOLUTION #037/15**

Councillor Shular moved to approve the Governance and Priorities Committee Policy C-04-14 **CARRIED UNANIMOUSLY** 

### **RESOLUTION #038/15**

Councillor Shular moved to approve the Boards and Committees to Council Policy C-05-14 **CARRIED UNANIMOUSLY** 

### 8.7. 2015-2019 Community Sustainability Plan

Councillor Bossert summarized the process of updating the Community Sustainability Plan in collaboration with the Centre of Sustainability - Whistler. The 2015 - 2019 Community Sustainability Plan Final Draft has been completed and is being presented as information only. An opportunity will then be available to the general public for its review

Regular Meeting of Council Minutes of January 28, 2015 Page 6 of 9

of the Final Draft document prior to adoption by Town Council. Councillor Bossert added that every decision we make is measured against the Community Sustainability Plan.

### **RESOLUTION #039/15**

Councillor Bossert moved to accept the 2015 - 2019 Community Sustainability Plan Final Draft as information only.

### **CARRIED UNANIMOUSLY**

### 8.8. <u>2015-2019 Social Development Plan</u>

Councillor Long summarized the process of updating the Social Development Plan in conjunction with Barb Pederson Facilitation Services Inc. The 2015 - 2019 Social Development Plan Final Draft has been completed and is being presented as information only. An opportunity will then be available to the general public for its review of the Final Draft document prior to adoption by Town Council.

### **RESOLUTION #040/15**

Councillor Long moved to accept the 2015 - 2019 Social Development Plan Final Draft as information only.

### **CARRIED UNANIMOUSLY**

### 8.9. Memorandum of Understanding Between Easwara Origins Corp. and BIO-ARCC Drayton Valley Ltd.

Councillor Shular explained that Town Administration has been working to attract industry and innovative projects for development at the Clean Energy and Technology Centre (CETC). From the recent Petroleum Technology Alliance Canada event hosted in Drayton Valley, we were introduced to Easwara Origins Corp ("Easwara").

Easwara's focus is to utilize their technology for treating wastewater to be used in the resource extraction industries. As Drayton Valley is ideally located in an active oil and gas industry area, Easwara is interested to establish a centralized facility here. Easwara's vision for their demonstration facility and research space is a well-suited fit for the mandate of the CETC.

### **RESOLUTION #041/15**

Councillor Shular moved to approve the Memorandum of Understanding between Easwara Origins Corp. and BIO-ARCC Drayton Valley Ltd.

### **CARRIED UNANIMOUSLY**

### 9.0 Information Items

9.1.	Brazeau Seniors Foundation Board of Directors – October 2014 Minutes
9.2.	Drayton Valley Municipal Library Board Minutes – September/October 2014
9.3.	RCMP Report – December 2014
9.4.	Drayton Valley Brazeau County Fire Services Stats – December 2014
9.5.	Waste Management Committee – November 2014 Minutes

Regular Meeting of Council Minutes of January 28, 2015 Page 7 of 9

### **RESOLUTION #042/15**

Councillor Long moved that Council accept the above items as information.

### **CARRIED UNANIMOUSLY**

### 10.0 Department Reports

### 10.1. <u>Development & Planning</u>

Jenn Martin provided Council with the Planning and Development stats for 2014.

### 10.2. Engineering & Transportation

There was no report provided for Engineering and Transportation. Chandra Dyck reminded Council and the public of the Advanced Vote tomorrow at 10:00 a.m.-3:00 p.m. at the Civic Centre. Election Day is Tuesday, February 3, 2015, at the Legion 8:30 a.m.-8:00 p.m. ID is needed to vote and an extensive list of accepted ID is available on-line.

### 10.3. Community Services, FCSS & Sustainability

Annette Driessen provided information on the following:

- Family Day Celebrations
- Triathlon date has been selected for May 9, 2015, and a challenge may be coming forward to Council
- Information on the Public Spaces, Community Sustainability Plan, and Social Development Plan will be posted online
- There will be a Grant Writing Workshop hosted by FCSS on March 10, 2015

### 10.4. Protective Services

Fire Chief Tom Thomson provided Council with a report on the activities of the Department for the month of December 2014. Commercial alarm calls have decreased, the Department will be working to educate the residents on the impact of false alarm calls. Total calls for December, were 31 bringing the 2014 total to 327; 2013 saw approximately 300 calls.

### 10.5. Communications

Jill Buehler advised Council on the Candidate Forum for the By-Election yesterday evening and provided an update on the App and website. Mayor McLean requested that the By-Election be published prominantly on both the website and app.

### 10.6. Information Services

Nesen Naidoo was absent from the meeting.

### 10.7. Administration

Manny Deol provided the following information:

- Sherry Poole, Economic Development Coordinator, was formally introduced to the public and Council. Sherry Poole thanked Mr. Deol for the introduction and shared her background.
- The Town components of the Regional Follow-Up Action List are on target and a meeting will be occurring with the County to review the list prior to the next Joint Council Meeting.

Regular Meeting of Council Minutes of January 28, 2015 Page 8 of 9

- Attended a meeting with Norquest College to discuss the agreement regarding the Clean Energy Technology Centre
- Provided information regarding the Building Canada Fund
- Attended a meeting with the University of Alberta's Dean of Forestry, Stan Blade, to have University engagement into the field in Drayton Valley and the landscape of the Clean Energy Technology Centre

### 11.0 Council Reports

### 11.1. Councillor Nadeau

Councillor Nadeau was absent from the meeting.

### 11.2. Councillor Long

- January 8, 2015 Waste Management Meeting
- January 13, 2015 Mayor's Advisory Committee
- January 15, 2015 Library Board
- January 16, 2015 Clean Energy Technology Centre
- January 24, 2015 Board Development Workshop, hosted by Family and Community Support Services
- January 27, 2015 Candidate Forum

### 11.3. Councillor Shular

Councillor Shular provided an update on the Clean Energy Technology Centre.

### 11.4. <u>Councillor</u> Wheeler

Councillor Nadeau was absent from the meeting.

### 11.5. Councillor Bossert

- January 8, 2015 Waste Management Meeting
- January 9, 2015 Homelessness and Poverty Reduction Strategy Meeting
- Volunteer Call Out for the MAT Program
- Making Financial Cents Program facilitated the budgeting session at Holy Trinity Academy
- January 19, 2015 TELUS Education Meeting
- January 26, 2015 Physician visit to the community
- January 27, 2015 Candidate Forum

### 11.6. Mayor McLean

- January 12, 2015 Anytime Fitness Grand Opening
- January 13, 2015 Mayor's Advisory Committee
- January 15, 2015 Meeting with S/Sgt. Callihoo to discuss general matters in the community, specifically the Community Liaison Resource Officer
- January 15, 2015 Meeting with MLA, Diana McQueen to discuss possibilities for funding and an outstanding application regarding operational funds for the Clean Energy Technology Centre
- January 16, 2015 Meeting with Member of Parliament Jim Eglinski
- January 16, 2015 Clean Energy Technology Committee Meeting

Regular Meeting of Council Minutes of January 28, 2015 Page 9 of 9

- January 22, 2015 Pembina Area Synergy Meeting
- January 26, 2015 Meeting with potential physician for the community
- January 27, 2015 Candidate Forum

### 12.0 Adjournment

### **RESOLUTION # 043/15**

**CARRIED UNANIMOUSLY** 

Councillor Shular moved that Council adjourn the January 28, 2015, Regular Meeting of Council at 12:07 p.m.

# MAYOR

CHIEF ADMINISTRATIVE OFFICER

### MINUTES OF PUBLIC HEARING

### January 28, 2015 BYLAW 2014/11/D

### THOSE PRESENT:

Mayor McLean Deputy Mayor Long Councillor Shular Councillor Bossert Manny Deol, Town Manager Annette Driessen, Director of Community Services Jill Buehler, Communications & Marketing Coordinator Jenn Martin, Planning & Development Officer Chandra Dyck, Legislative Services Coordinator Rita Bijeau, Executive Assistant Jason Thompson, Audio/Video Tom Thomson, Fire Chief S/Sgt. Malcolm Callihoo, RCMP Sherry Poole, Economic Development Coordinator Mamta Lulla, Drayton Valley Western Review Cassandra Jodoin, CIBW Radio Members of the Public

### **ABSENT:**

Councillor Wheeler Councillor Nadeau Nesen Naidoo, Assistant Town Manager Sonya Wrigglesworth, Director of Engineering

### **ITEM**

Bylaw 2014/11/D – to close a portion of the road known as 50th Avenue (north of Mcdonald's) also known as NW-8-49-7-W5M so that the portions of land no longer required for a road right-of-way can be legally 'closed' as roads and can then be consolidated to create a single parcel of land.

### **CALL TO ORDER**

Mayor McLean declared the Public Hearing open at 9:16 a.m.

### PURPOSE OF THE PUBLIC HEARING

To receive comments, concerns and questions from the public with regard to the proposed road closure of a portion of the lands legally described as NW8-49-7-W5. Said Bylaw, if passed, will allow the closure of portions of the road known as 50th Avenue (North of McDonald's).

### **BACKGROUND**

The above Bylaw has received first reading at the November 19, 2014 regular Meeting of Council, which will be followed by referral to the Minister of Transportation for review and approval and then submitted to Council for Second and Third Readings at a future date, depending upon the comments received at this Public Hearing. Notification of the Bylaw, requesting comments from the public and neighbouring landowners, and advising them of the Public Hearing, has been done through mail-outs and newspaper advertising. To facilitate the Public Hearing process, any

comments	received	(written	or	verbal)	will	be	presented	as	a	package	at	the	time	of	the	Public
Hearing.							-									

### CALL FOR COMMENTS FROM THE FLOOR

No comments were received from the floor.

# <u>CALL FOR COMMENTS OR WRITTEN SUBMISSIONS</u> No comments have been received from the floor.

### **ADJOURNMENT**

Mayor McLean declared the Public Hearing closed at 9:18 a.m.

MAYOR					
1,212					
CHIEFAI	MINIC	TAGT	TVF O	FFICE	D

### MINUTES OF PUBLIC HEARING

January 28, 2015 BYLAW 2014/22/D

### **THOSE PRESENT:**

Mayor McLean Deputy Mayor Long Councillor Shular Councillor Bossert Manny Deol, Town Manager Annette Driessen, Director of Community Services Jill Buehler, Communications & Marketing Coordinator Jenn Martin, Planning & Development Officer Chandra Dyck, Legislative Services Coordinator Rita Bijeau, Executive Assistant Jason Thompson, Audio/Video Tom Thomson, Fire Chief S/Sgt. Malcolm Callihoo, RCMP Sherry Poole, Economic Development Coordinator Mamta Lulla, Drayton Valley Western Review Cassandra Jodoin, CIBW Radio Members of the Public

### **ABSENT:**

Councillor Wheeler
Councillor Nadeau
Nesen Naidoo, Assistant Town Manager
Sonya Wrigglesworth, Director of Engineering

### **ITEM**

Bylaw 2014/22/D – to allow the rezoning of the lands legally described as Lot 2, Plan 762 2449.

### **CALL TO ORDER**

Mayor McLean declared the Public Hearing open at 9:14 a.m.

### **PURPOSE OF THE PUBLIC HEARING**

To receive comments, concerns and questions from the public with regard to the proposed amended land use for a portion of the lands municipally described as 2251-50 Street. Said Bylaw, if passed, would allow road expansion and potential for development of commercial businesses similar to those already being developed along 50th Street south.

### **BACKGROUND**

The above Bylaw has received first reading at the November 19, 2014 regular Meeting of Council, which may be followed by Second and Third Readings today, depending upon the comments received at this Public Hearing. Notification of the Bylaw, requesting comments from the public, and advising them of the Public Hearing, has been done through mail-outs and newspaper advertising. To facilitate the Public Hearing process, any comments received (written or verbal) will be presented as a package at the time of the Public Hearing.

# CALL FOR COMMENTS FROM THE FLOOR No comments were received from the floor.

### CALL FOR COMMENTS OR WRITTEN SUBMISSIONS

A written submission was included in the agenda package; no further submissions or comments were submitted.

<b>ADJO</b>	<b>URNN</b>	<b>IENT</b>
-------------	-------------	-------------

Max	or 1	AcI con	declared	tho	Dublic	Ugarina	closed	at 0.16	0 m
way	y OI IV	rcLcan	ucciaicu	uic	1 uone	Hearing	CIUSCU	at 2.10	a.111.

MAYOR				
CHIEF ADN	AINIS I	ΓRATI	VE OF	FICER

### PUBLIC HEARING

### February 18, 2015 9:00 A.M. Council Chambers – Civic Centre

### 1. DECLARE PUBLIC HEARING OPEN

Bylaw 2015/02/D – to allow the amendment of the maps attached to Meraw Estates Area Structure Plan.

### **PRESENT**

### 2. PURPOSE OF THE PUBLIC HEARING

To receive comments, concerns and questions from the public with regard to the proposed amended Meraw Area Structure Plan for the lands legally described as SE 9-49-7-W5M. Said Bylaw, if passed, will create clarity within the Area Structure Plan.

### 3. BACKGROUND

The above Bylaw has received first reading at the January 26, 2015 Special Meeting of Council, which may be followed by second and third reading today, depending upon the comments received at this Public Hearing. Notification of the Bylaw, requesting comments from the public, and advising them of the Public Hearing, has been done through mail-outs and newspaper advertising. To facilitate the Public Hearing process, any comments received (written or verbal) will be presented as a package at the time of the Public Hearing.

- 4. CALL FOR COMMENTS FROM THE FLOOR.
- 5. CALL FOR COMMENTS OR WRITTEN SUBMISSIONS.
- 6. DECLARE PUBLIC HEARING CLOSED.

### PUBLIC HEARING

### February 18, 2015 9:00 A.M. Council Chambers – Civic Centre

### 1. DECLARE PUBLIC HEARING OPEN

Bylaw 2015/01/D – to allow the rezoning of the lands legally described as Lots 1-22, Block 8, Plan 142 487

### 2. PRESENT

### 3. PURPOSE OF THE PUBLIC HEARING

To receive comments, concerns and questions from the public with regard to the proposed amended land use for a portion of lands within SE 9-49-7-W5M. Said Bylaw, if passed, will allow the creation of ten (10) lots along the northern portion of the subdivision to be developed into duplexes in accordance with R2 land use zoning and specified lots sizes within that land use, and would allow twelve (12) lots along the southern portion of the subdivision to be developed into Single Family Dwellings, in accordance with R1N land use zoning and the specified lot sizes required within that land use.

### 4. BACKGROUND

The above Bylaw has received first reading at the January 26, 2015 Special Meeting of Council, which may be followed by second and third reading today, depending upon the comments received at this Public Hearing. Notification of the Bylaw, requesting comments from the public, and advising them of the Public Hearing, has been done through mail-outs and newspaper advertising. To facilitate the Public Hearing process, any comments received (written or verbal) will be presented as a package at the time of the Public Hearing.

- 5. CALL FOR COMMENTS FROM THE FLOOR.
- 6. CALL FOR COMMENTS OR WRITTEN SUBMISSIONS.
- 7. DECLARE PUBLIC HEARING CLOSED.

# Town of Drayton Valley



### **CELEBRATE ROTARY WEEK**

### February 23-27, 2015

WHEREAS Rotary is an international organization of 1.2 million members in more

than 34,000 clubs in 200 countries; and

WHEREAS Rotary is an organization of business and professional leaders united

worldwide to provide humanitarian service, encourage high ethical standards, and help build goodwill and peace in the world; and

WHEREAS Rotary Club of Drayton Valley is a network of volunteer leaders who

dedicate time and talent to improving the quality of life of residents in

Drayton Valley, Brazeau County and the world; and

WHEREAS Funds raised by the Rotary Club of Drayton Valley are largely dedicated

to community support programs in the local area.

NOW, THEREFORE I, Glenn MacLean, Mayor of Drayton Valley do hereby proclaim

February 23<sup>rd</sup> - 27<sup>th</sup>, 2015 as 'CELEBRATE ROTARY WEEK' in The

Town of Drayton Valley.

DATED at Drayton Valley, AB

this 18th day of February, 2015

Glenn MacLean MAYOR





### The Rotary Club of Drayton Valley Box 5126

Drayton Valley AB T7A 1R3

"Service Above Self"



February 18, 2015

Mayor Glenn MacLean
Town of Drayton Valley
5120 – 52 Street, Box 6837
Drayton Valley, Alberta
T7A 1A1

Re: Rotary Week Proclamation Feb 23-27, 2015

**Rotary Day Open House Invitation** 

Dear Mayor and Council,

In celebration of this being the 110<sup>th</sup> Anniversary of Rotary, the Rotary Club of Drayton Valley is marking the occasion with a week-long series of activities and events from February 23<sup>th</sup>-27<sup>th</sup>, 2015.

Today, we respectfully request that Town of Drayton Valley Council mark this prestigious occasion with proclaiming February 23<sup>th</sup>-27<sup>th</sup> as '*Celebrate Rotary Week*' in Drayton Valley. It would be such an honor to have you do this for our local club.

During that week, we would also like to invite you to attend our Rotary Day Open House from 5pm-7pm on February 25<sup>th</sup> being held at Rotary House.

On behalf of the Rotary Club of Drayton Valley, thank you for your continued support and we look forward to seeing you at our Open House.

Sincerely,

John Mulligan

President.

			SECTION	8
AGENDA ITEM: 8.1		2015 - 2019 Community Sustainability Plan		
	Department:	Community Services		
	Presented by:	Councillor Wheeler		
	Support Staff:	Annette Driessen, Director of Community Servi	ices	

### **BACKGROUND**:

In 2009, the Community Sustainability Plan was adopted by Town Council. Following the Plan's success and the completion of many of the goals, Administration, with the input from local residents and organizations made the necessary revisions and updates. These changes to the Plan offer clear guidelines that will help our residents experience a greater quality of life without compromising the lives of future generations.

In July of 2014 a Request for Proposal was sent out looking for a consulting firm to conduct the review of the 2009 Community Sustainability Plan. The Centre of Sustainability - Whistler was the successful candidate.

On October 15<sup>th</sup>, 2014 the consultants held a workshop for Administration and department supervisors to add suggestions and changes. The community workshop was held on October 16<sup>th</sup>, 2014 and public input was gathered to enhance and improve the plan. A second workshop was held on December 2, 2014 with the consultants, Administration, and department supervisors to review the input that was collected from the October 15<sup>th</sup> and 16<sup>th</sup> workshops.

The 2015 - 2019 Community Sustainability Plan Final Draft has been completed and is being presented to Council for adoption. No comments from the general public were received when given the opportunity to review the Final Draft document.

### MOTION:

I move that Town Council adopt the 2015 - 2019 Community Sustainability Plan Final Draft.



### **CONTENTS**

LETTER FROM THE MAYOR	4
WHAT IS SUSTAINABILITY?	5
OUR DRAYTON VALLEY - OUR VISION	7
HEALTH & SOCIAL	11
RESPONSIBLE, RESPONSIVE AND RESILIENT COMMUNITY	11
CARING AND INCLUSIVE COMMUNITY	13
A COMMUNITY FULFILLED WITH FOOD THAT IS ACCESSIBLE AND SECURE FOR ALL	15
A COMMUNITY ENRICHED WITH INNOVATION AND LEARNING	17
A COMMUNITY THRIVING IN WELLNESS AND HEALTH	17
ARTS/CULTURE/HERITAGE	21
GOVERNANCE & PARTNERSHIPS	24
CIVIC LEADERSHIP AND PUBLIC ENGAGEMENT	24
LOCAL AND REGIONAL PARTNERSHIPS	25
MUNICIPAL FINANCE	26
COMMUNICATION	27
SUSTAINABLE ECONOMIC DEVELOPMENT	29
BUILT ENVIRONMENT	32
Transportation	32
MATERIALS AND WASTE MANAGEMENT	33
PLANNING AND DEVELOPMENT	36
Energy	38
NATURAL ENVIRONMENT	40
Water	41
AIR	43
Natural Areas and Biodiversity	43
Environmental Practices	45
IMPLEMENTATION AND MONITORING	46

APPENDIX A: REFERENCE MATERIAL	47
The Natural Step (TNS)	47
THE MELBOURNE PRINCIPLES FOR SUSTAINABLE CITIES	48

### LETTER FROM THE MAYOR

Drayton Valley is a vibrant town offering a quality of life that compares favourably with other communities across Alberta. In recent years, we've shown our ability to adapt to changing circumstances and to find innovative solutions to complex problems. We are working to attract new and sustainable industry to our Bio-Mile. We have made affordable activity more accessible in the community with expanded trail systems and parks. We have been provincially and nationally recognized for our Communities in Bloom efforts and for our sustainability initiatives overall. We have increased accessibility to fresh local produce with the establishment of community gardens. We have increased local arts and culture space with the redesigned Eleanor Pickup Arts Centre.

Although we are very proud of our accomplishments to date we cannot afford to be complacent. To ensure that we stay on course for the bright future we all want to see, it is necessary to step back and take a look at the challenges and opportunities on the road ahead. The Community Sustainability Plan you are now reading is a result of that process.



The Plan was first created in 2009 with support and recommendations from the public. As a living document, this plan has evolved with the municipality, and will continue to do so. The Sustainability Plan aims to ensure the continued growth and strength of Drayton Valley. Community sustainability and resiliency in every respect -from financial to social, from matters of environment to land development and more- are essential to our future.

To be truly successful, the Plan had to consider the needs and wants of everyone in our community. We asked industry partners and residents for input. Progressive ideas were shared about where our community should be heading and what we should be doing in order to get there. After this valuable input, the Plan continues to reflect how our residents and business owners want to see us grow and change.

Now that the Plan is complete, the real work can begin. To achieve the goals and ideas outlined in the Plan, its implementation must be shared by the entire community. I have every confidence that by working together and by focusing our energy, efforts, and innovation we will continue to build a community we can all be proud to call home. We have our roadmap; now we begin the journey.

Sincerely,

Mayor Glenn McLean

### WHAT IS SUSTAINABILITY?

In a broad sense, sustainability is the capacity to endure. While sustainability may be more frequently used in the context of the environment, it is important to note that sustainability applies to almost every facet of life on Earth. Whether it is a biological system that is to remain productive over time or, for humans, the long-term maintenance of wellbeing, sustainability has meaning for all matters.

The best-known definition of sustainability or sustainable development is the definition by the World Commission on Environment and Development. This suggests that sustainability is defined as "forms of progress that meet the needs of the present without compromising the ability of future generations to meet their needs".

The Town of Drayton Valley's Sustainability Plan addresses all community aspects that are impacted by our actions, whether this is in how we are reducing our ecological footprint or in what we are doing to create an optimum quality of life for our residents. The ideal of sustainability is that our current population can lead rich lives without compromising the lives of generations to come. The hope is that this becomes a desire of the community rather than an obligation.



### **OUR APPROACH TO SUSTAINABILITY**

In developing the Drayton Valley Community Sustainability Plan (CSP), it was important to look at an integrated approach to current and future community planning initiatives. This Plan, therefore, addresses all components of our community network. The strength of the Plan is in how we understand each of the main systems and the manner in which they operate in Drayton Valley. The six interconnected communities systems our CSP focuses on are:

- health and social
- arts/culture/heritage
- governance and partnerships
- sustainable economic development.
- built environment
- natural environment

The following parameters were used to guide the development of the CSP:

- the Plan needed to be a community plan
- the Plan needed to reflect the input and needs of our community
- the Plan needed to include short-term and long-term goals
- goal statements, while encouraged to be bold, needed to be achievable, and
- the Plan needs to be a living document

### **PROCESS**

The first version of the CSP was developed in 2009. In the fall of 2014, the Town of Drayton Valley undertook a process to develop an updated CSP (2015-2019). A Sustainability Steering Committee was created comprising the Director of Community Services and two Councillors, who guided the process and reviewed all community input. A survey with Town staff and community partners, and a review of existing initiatives, were undertaken to identify some key areas for focus moving forward. A workshop was held with Town staff and the community to seek input on revised goals and strategies, and then a subsequent workshop was held with Town staff and Council members on identifying actions for the next one to three years to achieve the goals and strategies. Best practice examples from other communities were discussed to provide ideas for actions. From the action planning workshop, a workplan was developed, which included actions, responsibilities, timelines and milestones. During the development of the CSP, a process to update the Town's Social Development Plan (SDP) was also undertaken. The goals and strategies of the SDP were aligned with those from the Health and Social system in the CSP.

### OUR DRAYTON VALLEY - OUR VISION

### VISION

Drayton Valley places people first through its initiatives to encourage an active, creative, and engaged community. By building partnerships and connecting people, Drayton Valley ensures an enduring economy as it moves towards a sustainable future. The spirit of our heritage and entrepreneurship shows in our community's leadership in innovation and is demonstrated in our progressive actions in creating opportunities.

### Mission

To ensure our community's needs are met and to have a positive impact on future generations by:

- Placing people first
- Increasing awareness of how we impact the world around us
- Fostering cooperation and planning
- Creating opportunities and encouraging innovation
- Demonstrating leadership in sustainability
- Teaching and sharing our collective knowledge.

### OUR COMMUNITY'S ROLE IN ADVANCING SUSTAINABILITY

Sustainability in a community is not one individual's responsibility. While many organizations, agencies, and individuals may be working diligently in any given community to make progress on sustainability, there will always be barriers or constraints that are encountered to impede or threaten success. The result could be landing up short of the progress that is truly needed. By having everyone responsible for community sustainability, it changes the focus from "planning detailed activities within the constraints of one group's ability to make things happen" to "prioritizing the need to coordinate activities so as to ensure all parties are working toward the same set of goals." Focusing activities is when a community can truly begin realizing synergies and win-wins.

The strategies in this document are an accumulation of input from all sectors of our community. Likewise, they will become the responsibility of all sectors of our community. No one agency, organization, business, or municipality will be charged with implementing the entire plan. It is the responsibility of all. As a living document, this plan will constantly be responding to the changes in our community, and the individuals and groups that form our community will share in delivering the strategies of the plan.



### Our Plan

The Drayton Valley Community Sustainability Plan comprises six integrated community systems, which together address the functions of a sustainable community. These systems are integrated in that they cannot exist without each other, and issues affecting one will inevitably affect the others. Therefore, we cannot plan for one community system in isolation without considering the other ones.

Our Plan serves as a compass as well as a road map. It is a compass for helping ensure that all decisions help to move us towards our vision and goals, and it is a road map in that it guides our planning processes so that our actions also continue to move us towards our vision and goals.

The Plan is structured by the six community systems, subsystems within each, a set of goals, strategies, actions and milestones (outcomes to be achieved within the next five years). A sample of actions is highlighted in a text box within each subsystem.

Community System									
Sub-system			Sub-system		Sub-system				
Goal		Goal		Goal		Goal		Goal	
Strategy	Strategy	Strategy	Strategy	Strategy	Strategy	Strategy	Strategy	Strategy	Strategy
Actions	Actions	Actions	Actions	Actions	Actions	Actions	Actions	Actions	Actions
Actions	Actions	Actions	Actions	Actions	Actions	Actions	Actions	Actions	Actions
Actions	Actions	Actions	Actions	Actions	Actions	Actions	Actions	Actions	Actions
Actions	Actions	Actions	Actions	Actions	Actions	Actions	Actions	Actions	Actions
Milestones Milesto		stones	Milestones		Milestones		Milestones		

While the Town of Drayton Valley coordinated the community input and the development of the Community Sustainability Plan, the Plan's goals were developed and updated by the community and are therefore common goals. The Plan is meant to guide the actions of the Town, as well as to inspire action by community partners and citizens of Drayton Valley. It is through individual and collective action that the necessary steps will be taken to reach the goals that will help to make Drayton Valley a sustainable and successful community.



# **HEALTH & SOCIAL**



### HEALTH & SOCIAL

A healthy community includes strong social networks, recreation and leisure opportunities, and access to programs and services that meet people's needs. In the Town of Drayton Valley, we describe a healthy community as:

- Responsible, responsive and resilient
- Caring and inclusive
- Fulfilled with food that is accessible and secure for all
- Enriched with innovation and learning
- A Community Thriving in Wellness and Health

Citizens feel safe and secure in performing everyday activities, in their homes and throughout the community. Individuals and families are resilient, and have the capacity to access the resources that they need for a healthy and happy life.

All people including children, youth, families, and seniors have access to basic needs: accessible housing, adequate income, food, clothing, transportation, health services, and recreation. Citizens are actively engaged in the community, and there is a strong sense of belonging and a strong culture of participation, volunteerism and caring for one another. Citizens have access to quality training, information, education and community services that provide support to overcome barriers, increase employment, reduce poverty, and create opportunities to participate in the community.

The goals of the Health and Social community system are aligned with the Town of Drayton Valley's Social Development Plan, which provides more detail about how these goals will be addressed and achieved. The five components of our healthy community are described below, with goals and strategies to achieve these components.

### RESPONSIBLE, RESPONSIVE AND RESILIENT COMMUNITY

### GOAL: THE TOWN OF DRAYTON VALLEY IS A COMMUNITY OF RESILIENCE

Strategy: Utilize the Building Community Resilience model

Strategy: Engage the community (individuals, organizations, businesses) through a community development approach

Strategy: Design and evaluate preventative programs against resiliency to enable rehabilitation and reintegration

Strategy: Continue the implementation of the Social Development Plan

#### GOAL: CITIZENS ARE AWARE OF THE RESOURCES AVAILABLE TO THEM AND KNOW HOW TO ACCESS THEM

Strategy: Coordinate and collaborate with community organizations to promote and deliver programs and services to residents.

Strategy: Encourage and support local groups and organizations, businesses, and governments to work collaboratively

## GOAL: HIGH QUALITY MEDICAL, EMERGENCY, AND PROTECTIVE SERVICES ARE DELIVERED WITHIN DRAYTON VALLEY

Strategy: Improve emergency and health services within Drayton Valley

Strategy: Work with the new Primary Care Network to help promote a range/diversity of health services to a variety of platforms/demographics

### **GOAL: DRAYTON VALLEY IS A SAFE COMMUNITY**

Strategy: Encourage community members to take ownership of their community to make it safer for everyone

Strategy: Create better connections from police to community to form strong relationships

Strategy: Continue to implement safety bylaws, initiatives, and programs

#### Sample actions:

- Establish an integrated Emergency Management plan to address emergency concerns
- Monitor ambulance service standards and communicate with the Province to ensure high quality standards
- Implement strategies for increasing and attracting appropriate health professionals
- Establish a walk-in clinic to address health needs and minor emergencies
- Promote the recruitment of diverse medical practitioners such as midwives and nurse practitioners
- Continue municipal efforts to bring groups together through social networking programs or events
- Facilitate social inclusion through accessible and affordable community transportation and recreation facilities

#### GOAL: INTERGENERATIONAL RELATIONSHIPS ARE STRONG IN OUR COMMUNITY

Strategy: Encourage and support local groups and organizations to partner with each other to share experiences and opportunities

### GOAL: TECHNOLOGY IS EMBRACED TO IMPROVE QUALITY OF LIFE

Strategy: Work with corporate partners to introduce new technologies that improve residents' access to programs and services

#### **MILESTONES:**

- An Integrated Emergency Management Plan is established
- The Community Resilience Model is used as the evaluation tool for all Community Service programs
- The Healthy Communities Coalition organizes regular training sessions on the Community Resilience model
- Residents have access to a comprehensive summer programming schedule for their children
- Over 50% of residents know where to access resources they require
- The Town of Drayton Valley and Brazeau County have a satisfactory number of medical professionals in the community
- Reports of vandalism in the community have decreased by 50%

### **CARING AND INCLUSIVE COMMUNITY**

GOAL: DIVERSITY IS EMBRACED AND ALL RESIDENTS ARE WELCOMED AND INVOLVED, AND PARTICIPATE IN COMMUNITY ACTIVITIES

Strategy: Identify and involve diverse populations

Strategy: Continue to consult with and involve citizens to gain their input and expertise

Strategy: Design infrastructure that allows for social inclusion and/or interaction

GOAL: SENIORS ARE ACTIVELY ENGAGED AND SUPPORTED TO ALLOW HEALTHY, INDEPENDENT LIVING

Strategy: Provide appropriate housing, transportation, wellness and recreation activities for seniors

GOAL: YOUTH ARE INVOLVED IN THE COMMUNITY AND PROVIDED WITH THE RESOURCES AND SUPPORTS TO SUCCEED

Strategy: Provide opportunities for youth to be leaders

Strategy: Connect youth to different individuals and organizations in the community

GOAL: FAMILIES ARE ABLE TO ACCESS HIGH QUALITY CHILD DEVELOPMENT SERVICES

Strategy: Increase family participation in community programming

Strategy: Strengthen parent/caregiver capacity by developing skills, knowledge, confidence and resiliency

Strategy: Increase the opportunities for positive, interactive and culturally relevant early childhood experiences

**GOAL: AN EXCEPTIONAL BASE OF COMMUNITY VOLUNTEERS THRIVES** 

Strategy: Design and implement a community volunteer recruitment and management plan

Strategy: Provide opportunities for volunteer development and training, and at a younger age

Strategy: Provide a common location to house volunteer and non-profit organizations

**GOAL: COMMUNITY SUPPORT NETWORKS ARE VALUED AS INTEGRAL** 

Strategy: Preventative programs are designed and evaluated against resiliency to enable rehabilitation and reintegration

GOAL: DRAYTON VALLEY PROMOTES RESPONSIBLE AND CARING OWNERSHIP OF PETS

Strategy: Support pet owners by facilitating access to services

GOAL: DRAYTON VALLEY RESIDENTS IDENTIFY WITH THEIR NEIGHBOURHOODS

Strategy: Identify neighbourhoods by name

### GOAL: DRAYTON VALLEY IS A COMMUNITY THAT EMBRACES/CHERISHES DIVERSITY

Strategy: Share meaningful stories of our community's diversity and recognize those that embrace diversity

#### GOAL: DRAYTON VALLEY RESPECTS AND VALUES ALL OF ITS CITIZENS EQUALLY

Strategy: Continue the implementation of the Social Development Plan

#### Sample actions:

- Enhance the volunteer recognition program
- Work with community agencies to increase opportunities for volunteer development
- Enhance volunteer programs such as "student work for credit" and "employee-supported volunteer time"
- Enhance the promotion of the "go volunteer" database
- Provide presenter series on related topics
- Expand the "Rotary House" concept to find a location for non-profit clubs to store documents, host meetings, and share administrative duties
- Work with landlords to allow pets in rental properties
- Work with vet clinics and vet schools to bring semi-annual spay and neuter clinics
- Encourage the presence of pets as integral to the programming objectives of specific operations such as senior lodges and childcare centres
- Celebrate the successful completion of the Plan's goals
- Work with the community to update the Social Development Plan
- Engage community partners in the continuing implementation of the Social Development Plan

### **MILESTONES**

- Drayton Valley's Specialized Transportation Service expands with the addition of a second handivan
- Intergenerational programs are hosted on a regular basis
- Youth are represented on 50% of all municipal boards and committees
- The Positive Ticketing program is well utilized by the RCMP Detachment to make meaningful connections with youth
- The Town of Drayton Valley and Brazeau County community is home to 15 Day Home providers
- A community wide MAT Program is established to cater to people who are homeless

# A COMMUNITY FULFILLED WITH FOOD THAT IS ACCESSIBLE AND SECURE FOR ALL

#### GOAL: LOCALLY PRODUCED FOODS ARE WIDELY ACCESSIBLE TO ALL RESIDENTS OF OUR COMMUNITY

Strategy: Increase participation in local farmers' markets

Strategy: Establish household, community, and commercial gardens

Strategy: Work with the local distributors to improve accessibility of local foods

### GOAL: NUTRITIOUS FOOD PROGRAMS ARE IN PLACE THROUGHOUT OUR COMMUNITY

Strategy: Establish educational programs about making healthy food choices

### GOAL: FOODS ARE PRODUCED BY USING ENVIRONMENTALLY SUSTAINABLE PRACTICES

Strategy: Provide education to food growers and consumers on environmentally sustainable practices

Strategy: Work with food producers, restaurants and suppliers to adopt sustainable food producing practices

#### Sample actions:

- Facilitate community-based gardens and local farmers' markets
- Establish educational programs about sustainable food production
- Use, whenever possible, local produce and foods for all municipally-run events
- Facilitate through supportive measures the development of community and commercial gardens
- Use utility right-of-ways as locations for community gardens
- Provide training opportunities to create local manufacturing and distribution of food
- Establish a community kitchen facility with multiple stations
- Host a community harvest where school children grow and sell their produce
- Include all stakeholders dealing with nutrition in educational programs on sustainable practices
- Adopt healthy food choice alternatives in all school programs
- Promotion of local community initiatives such as the 100k kitchen, community gardens and local greenhouses

### **MILESTONES**

- Locally produced foods are used for all municipally run events and functions
- A community-based greenhouse is established within the next 3 years
- All municipal facilities and schools offer healthy food alternatives
- Restaurants offer foods produced through sustainable practices



# A COMMUNITY ENRICHED WITH INNOVATION AND LEARNING

GOAL: DRAYTON VALLEY IS A REGIONALLY RECOGNIZED TRAINING CENTRE WHERE CITIZENS HAVE ACCESS TO QUALITY

TRAINING, INFORMATION AND EDUCATION

Strategy: Develop a Human Resources Training Centre as community training and information centre

Strategy: Create learning opportunities in green technologies

Strategy: Continue participating in regional, national and international learning partnerships

Strategy: Ensure access to a diverse range of educational and training opportunities in the community

GOAL: BUSINESSES, COMMUNITY ORGANIZATIONS AND THE TOWN OF DRAYTON VALLEY AND BRAZEAU COUNTY WORK COLLABORATIVELY TO PROVIDE LEARNING OPPORTUNITIES

Strategy: Develop business and community educational and mentorship programs

Strategy: Continue to support libraries in the community

#### **MILESTONES**

- The Clean Energy Technology Centre is constructed
- Local libraries experience a 20% increase in usage
- A dedicated and provincially recognized training program on green technology is established

#### Sample actions:

- Expand the Clean Energy and Technology concept and attract other "green" manufacturers
- Work with trade institutions on developing a green technology based learning centre
- Establish the Clean Energy and Technology Centre and work with stakeholders to implement its Strategic Plan
- Continue and expand partnerships within all disciplines that benefit our community
- Act as a mentor to other communities
- Communicate and celebrate our successes
- Continue partnerships with Norquest College, Northern Alberta Institute of Technology and Grant MacEwan University, the Open Learning Agency, University of Alberta, and other institutions that may present an opportunity
- Maintain and/or enhance opportunities for residents to access life-long learning programs
- Research and implement e-education opportunities
- Work with local organizations and businesses to promote volunteer development

# A COMMUNITY THRIVING IN WELLNESS AND HEALTH

GOAL: DRAYTON VALLEY IS A VIBRANT AND HEALTHY COMMUNITY FOR ALL AGES

Strategy: Create an integrated and accessible system of natural spaces and parks

Strategy: Provide opportunities for healthy lifestyles through education and physical activities

#### GOAL: RECREATIONAL FACILITIES AND PROGRAMS ARE AVAILABLE AND ACCESSIBLE FOR ALL

Strategy: Continue to work with community partners to ensure appropriate recreation facilities, services and programs are available

Strategy: Enhance communication of the available programs

Strategy: Adapt and integrate recreation facilities and programs to meet the evolving needs of residents and visitors

Strategy: Determine the feasibility of developing new recreation facilities

Strategy: Create connectivity between trail systems and add more access points to the river

Strategy: Encourage community organizations to remove barriers to access to recreation services

#### Sample actions:

- Maintain a high number and good quality walking/cycling paths and other open space amenities
- Establish a physical link between all natural spaces and parks, both locally and regionally
- Develop an Open Space and Trails Master Plan with neighbouring municipalities
- Continually provide facility users access to modern equipment and highly trained staff
- Expand recreational opportunities through partnering with local user groups
- Provide barrier free access for those individuals with mobility difficulties
- Develop trail/walkway signage ("you are here")
- Create material (maps) to show how different neighbourhoods can access grocery, stores, and services via paths
- Support the EPBR Parks Council in developing river access points
- Use technology to aid in disseminating program information to targeted audiences

- Walking paths and trails within the community are connected
- A joint municipal Recreation Master Plan is established
- A joint municipal plan for the establishment of a new aquatic facility is adopted
- A combined program for an indoor playground and gymnastics is established
- The second phase of the Eleanor Pickup Arts Centre renovations is completed
- An outdoor rink is established in Drayton Valley



# \*\* ARTS/CULTURE/HERITAGE



# ARTS/CULTURE/HERITAGE

We value and respect our culture, multiculturalism, and heritage through community participation in cultural and heritage events and through the preservation of historical sites. Our community has the ability to host a variety of social, visual and performing arts, entertainment, and cultural events, all of which play an important role in building a vibrant and inclusive culture in the community.

#### GOAL: DRAYTON VALLEY IS INCLUSIVE TO ALL CULTURES AND HERITAGES AND CELEBRATES THIS DIVERSITY

Strategy: Celebrate the spirit of our heritage and the multiculturalism of our community

Strategy: Develop and offer multicultural and historical training programs

GOAL: DRAYTON VALLEY IS HOME TO A VARIETY OF CULTURAL VENUES, HISTORICAL BUILDINGS AND PROGRAMS THAT ARE AVAILABLE AND ACCESSIBLE TO ALL

Strategy: Develop programming for and promote existing venues

Strategy: Expand the museum and historical village

#### GOAL: ARTS ARE CELEBRATED, AND OPPORTUNITIES TO GET INVOLVED ARE AVAILABLE FOR ALL AGES

Strategy: Increase awareness of the arts, culture and heritage of our community

Strategy: Provide opportunities for young people to start learning and to appreciate arts and heritage

Strategy: Drayton Valley recognizes and embraces our First Nations and Metis heritage

#### GOAL: DRAYTON VALLEY IS HOST TO A DIVERSITY OF TALENT AND CREATIVITY

Strategy: Showcase, celebrate and promote local talent



#### Sample actions:

- Promote community multicultural events and cross-generational cultural activities
- Celebrate our cultural diversity with food and dance with all ethnic groups in the community
- Encourage further inclusion of youth and seniors in multicultural and historical events and planned leadership opportunities
- Embrace our local heritage and historical events for educational purposes
- Incorporate workshops that instill tolerance and the value of multicultural diversity
- Complete all renovations to the Eleanor Pickup Arts Centre to optimize its use for a variety of events
- Establish an outdoor amphitheatre or stage to be used for a variety of events
- Continue to work with community groups and the Historic Society to identify buildings with historical significance and find ways to preserve them, either on-site or on relocation site
- Create a "heritage site" bylaw
- Support schools and other stakeholders in their endeavor to promote arts and culture
- Place local art within public facilities
- Incorporate cultural elements in every event planned in the community
- Expand the community's ability to host media, performing, and visual arts
- Foster cross-discipline partnerships choirs/visual arts and sports/music to participate in each other's events
- Create a central organization for arts (music, drama, fine arts)
- Promote a diversity of arts programs through the high schools and junior high schools
- Increase exposure to other cultural talent from other regions of the world
- Promote affordable summer camps that focus on art, drama, music
- Promote the Arts and Culture grant program
- Have local groups tie in with school/school groups to tap into youth talent
- Promote partnerships between local artists/performers and local restaurants and cafes to host jam sessions, poetry readings, and other forms of arts and culture

- The Multicultural Association hosts a major multicultural event each year
- All municipal facilities display local art
- A local Arts Council is established
- A Cultural Endowment Fund with the Community Foundation is established
- The Drayton Valley and District Historical Society establishes a 10 year Strategic Plan
- Town Council adopts conceptual plans for community parks
- The Town of Drayton Valley adopts a Cultural Granting Policy, supporting local initiatives in arts and culture

# **GOVERNANCE & PARTNERSHIPS**



# GOVERNANCE & PARTNERSHIPS

Governments, organizations, and agencies all have a direct impact on the community through policy choices, regulating powers, resource allocation, and decision-making. Developing and implementing relevant and appropriate plans and/or projects that factor in the social, economic, environmental, and cultural aspects requires a commitment to actively involve people in the decision-making process. Engaged citizens and inter-agency collaboration in a small community can lead to many innovative initiatives that contribute to positive change.

## CIVIC LEADERSHIP AND PUBLIC ENGAGEMENT

GOAL: THERE IS A HIGH DEGREE OF WELL-TRAINED, QUALITY LEADERSHIP WITHIN OUR COMMUNITY AND IN THE

#### **BROADER COMMUNITY**

Strategy: Broaden leadership capacity within regional and provincial boundaries

Strategy: Actively train leaders within the community

# GOAL: ALL LEVELS OF PUBLIC ENGAGEMENT WITHIN DRAYTON VALLEY ARE HIGH

Strategy: Engage the youth of our community

Strategy: Increase participation among youth and seniors to transcend inter-generational barriers

Strategy: Ensure transparency and accountability in all decisions made by Town Council

Strategy: Increase opportunities for citizen participation in municipal decision making

#### **MILESTONES**

- Town Council includes a schedule of school and organization presentations on its Annual Calendar
- Over 50% of eligible voters vote in the municipal elections
- Youth are represented on more than 50% of all municipal and public organizations
- Residents participate in the annual budget process through a structured forum

#### Sample actions:

- Develop a "Leaders of Tomorrow" program
- Increase Council and staff visibility by making presentations to schools and youth organizations
- Create youth positions on municipal and public organizations and committees
- Develop ways to engage with young residents (elementary) on governance and community issues
- Host annual town hall meetings where citizens can offer input into how their municipal government is working for all age groups
- Provide the public with timely and relevant information through various media
- Showcase Municipal Councillors through various media
- Develop a regular Town newsletter outlining all of the major activities, accomplishments, and upcoming council meetings
- Organize a campaign to increase voter turnout
- Develop better advanced polling options

# LOCAL AND REGIONAL PARTNERSHIPS

GOAL: LOCAL AND REGIONAL PARTNERSHIPS WITH APPLICABLE MUNICIPALITIES, AGENCIES, BUSINESSES AND ORGANIZATIONS ARE STRONG

Strategy: Work collaboratively with all sectors to achieve mutual goals

GOAL: RELEVANT POLICIES ARE COORDINATED ACROSS APPLICABLE MUNICIPALITIES, AGENCIES, BUSINESSES AND ORGANIZATIONS

Strategy: Work with Brazeau County in determining a long-term community strategy

Strategy: Develop and maintain an Inter-Municipal Development Plan (IDP)

Strategy: Develop regional economic, recreation and tourism plans

Strategy: Share knowledge and understanding regarding sustainability

Strategy: Develop service plans for municipal operations

Strategy: Encourage capacity building within local businesses partnerships

#### Sample actions:

- Develop a long-term plan that focuses on optimal strategies that benefit both the Town and County
- Build working relationships between the municipalities by involving community networks, joint staff initiatives, and joint Council structures
- Identify and invite educational, health, economic, and other institutions to participate in regional planning processes
- Enhance communications and increase relationships between the Town and local businesses
- Recognize existing land uses in adjacent areas
- Create mandatory referral areas and agencies
- Apply alignment of land uses between jurisdictions, where possible
- Work collaboratively to implement the Management Plan for the Eagle Point / Blue Rapids Provincial Park and Provincial Recreation Area

- Joint municipal plans are created for economic development, recreation and culture, and tourism
- The Inter-Municipal Development Plan is enhanced to reflect long-term regional growth
- The Town of Drayton Valley is an active partner on regional associations whose mandates impact the Town and its residents
- The Town hosts an annual workshop on regional planning

# **MUNICIPAL FINANCE**

#### GOAL: THE TOWN PRACTICES SOUND FISCAL MANAGEMENT IN ALL MUNICIPAL DECISIONS

Strategy: Incorporate a municipal wide asset management program

Strategy: Develop a financial management plan to maintain strong financial performance

Strategy: Initiate a municipal procurement program

Strategy: Research and implement alternate sources of revenue for the Town

#### Sample actions:

- Maintain the inventory and assessment of its tangible capital assets
- Build reserves to manage, maintain, and replace these assets based on a life cycle costing program
- Exceed established Provincial guidelines for municipal financial performance, including debt loads and reserve funding limits
- Develop a long-term funding strategy that reflects zero based budgeting practices
- Engage front-line Town staff in financial management strategies
- Develop a uniform purchasing program for all Town departments
- Identify local suppliers and purchase, where feasible, products from local suppliers
- Identify and purchase, where feasible, environmentally friendly products for the municipality
- Review existing mechanisms and policies for revenue sources
- Implement user pay scenarios for appropriate services
- Form innovative partnerships to access funding
- Develop and implement a Municipal Sponsorship Strategy for local sponsorship of municipal operations
- Work with the Provincial Government to change legislation to allow municipalities to establish alternate sources of revenue

- A Municipal Sponsorship Strategy is established
- The Town generates a 5% increase in revenues through alternate sources
- A Municipal procurement policy is adopted and implemented
- An employee reward program is established to encourage employee innovation in municipal budgeting and operations

# **COMMUNICATION**

# GOAL: AREA RESIDENTS ARE HAPPY WITH, AND TAKE OWNERSHIP OF, COMMUNICATIONS WITH THE MUNICIPALITY AND ARE AWARE OF WHAT IS HAPPENING IN THE TOWN

Strategy: Develop communications infrastructure to support informed decision making

Strategy: Provide necessary technologies and resources for communications

Strategy: Establish communications programs that cater to Drayton Valley residents

#### **MILESTONES**

- Over 50% of residents report that they are informed
- Drayton Valley residents have easy access to current forms of communications technology
- Municipal services are available on-line

#### Sample actions:

- Use various communications infrastructure to effectively disseminate information to citizens (i.e. electronic messaging, website, radio and newspaper, social networking)
- Establish "just in time" information sharing processes: decisions made by government are quickly and widely dispersed and inform the community as to how decisions will impact residents
- Continually enhance the municipal website for clarity and to offer enhanced access
- Ensure community-supported and publicly accessible technologies and resources are available in public facilities
- Create a virtual e-government portal
- Host public forums on significant issues facing residents
- Develop greater accessibility for diverse audiences, including those with special needs

# **\$\$ SUSTAINABLE ECONOMIC DEVELOPMENT**



# SUSTAINABLE ECONOMIC DEVELOPMENT

Sustainable communities foster economic development and growth, leading to a diverse and prosperous community. Businesses and agencies can influence the success of the community's economic strategies by sharing ideas and working collaboratively on initiatives that strengthen the economy.

A sustainable community is also one that works toward the adoption of sustainable business practices that enhance both the environmental and economic performance of all businesses.

The Town's existing Economic Development Plan includes strategies to create a community that attracts businesses and families. The Community Sustainability Plan will add extra value in creating a sustainable and robust economy.

#### GOAL: THERE IS A VIBRANT, STRONG AND DIVERSE ECONOMIC BASE WITHIN OUR COMMUNITY

Strategy: Increase and promote new economic opportunities

Strategy: Attract, facilitate and promote business development

Strategy: Promote CETC as a local training and business development centre and as a direct link to business development, industry and education

Strategy: Develop relationships with key partners to support business development

Strategy: Strengthen local business organizations

Strategy: Support businesses through shared leadership



GOAL: THERE ARE STRONG, INCLUSIVE RELATIONSHIPS BETWEEN MUNICIPALITIES, BUSINESSES, ACADEMIC INSTITUTIONS AND OTHER STAKEHOLDERS

Strategy: Strengthen the local Chamber of Commerce and engage its membership in municipal planning

Strategy: Enhance the joint economic development plan with Brazeau County (intermunicipal relationship for economic development and tourism)

GOAL: CITIZENS HAVE ACCESS TO PROGRAMS THAT PROVIDE SUPPORT TO OVERCOME BARRIERS, INCREASE EMPLOYMENT, REDUCE POVERTY, AND CREATE OPPORTUNITIES TO PARTICIPATE IN THE COMMUNITY

Strategy: Provide quality training, information, education and community services to all residents

#### GOAL: THERE ARE FULFILLING EMPLOYMENT OPPORTUNITIES AVAILABLE FOR ALL THOSE SEEKING WORK

Strategy: Develop mentorship opportunities with key employers so that potential employees can better understand skills and employment needs

#### Sample actions:

- Update the joint economic development plan for the Town of Drayton Valley and Brazeau County
- Implement a Marketing Strategy under the Plan to identify Drayton Valley as a community of choice
- Integrate sustainability practices into the Economic Development strategies
- Review and enhance local and regional tourism strategies
- Establish partnerships and/or create opportunities for the development of various "eco-business" and CETC initiatives
- Work collaboratively with local stakeholders to implement the management plan for the Eagle Point Blue Rapids Parks Council
- Continue to implement downtown redevelopment and revitalization strategy
- Establish, directly or in partnership with stakeholders, educational programs on economic diversification
- Work with the business community in developing business incubators
- Promote and share business development tools, e.g., BizPal
- Research community incentives for owners to lower rent for businesses
- Share outcomes annually with local businesses and other stakeholders
- Expand local college programs to include business development courses
- Partner with academic institutions to offer practicum programs
- Work with the Chamber of Commerce to develop its business plan
- Host business development seminars and workshops
- Research potential for student housing for training institutions

- The Chamber of Commerce adopts a new Business Plan
- Business development seminars are hosted regularly throughout the year
- A Business Incubator program is established
- Drayton Valley experiences a 20% increase in small businesses
- Existing by-laws reflect capacity building in economic diversification



# **BUILT ENVIRONMENT**



# BUILT ENVIRONMENT

How we plan and design our built environment can have a profound impact on the ability of our community to be sustainable. Strategies that deliver on green building objectives – such as reduced energy and water consumption, reduced waste, and improved air quality – contribute to broader and longer term social, environmental, and economic benefits. Planning for more compact and complete communities minimizes per capita GHG (greenhouse gas) emissions and enables healthier lifestyles. Sustainable transportation aims to improve access while simultaneously reducing the environmental and social impacts of vehicle-dependency. Reducing waste results in lower cost and a cleaner environment, and fosters a greater community culture of respect.

## **TRANSPORTATION**

#### GOAL: PEDESTRIANS AND CYCLISTS MOVE THROUGH THE COMMUNITY EASILY AND SAFELY

Strategy: Create pedestrian and cycling linkages between neighbourhoods

Strategy: Encourage cycling and walking as healthy alternatives to driving

Strategy: Design infrastructure that allows for social inclusion and/or interaction

#### GOAL: VEHICLES MOVE SAFELY AND EFFICIENTLY THROUGH THE TOWN

Strategy: Enable effective transportation patterns

Strategy: Encourage low emission and fuel-efficient vehicles

Strategy: Update the Transportation Master Plan

#### Sample actions:

- Revise the Transportation Master Plan to include walkable and bikeable community principles
- Create an open space strategy
- Build additional walking paths between all recreational and green areas
- Place bicycle racks at all parks and public facilities
- Increase community awareness of the health benefits from cycling and walking
- Complete a feasibility study of a bicycle taxi (or bike loaner) program
- In areas where there are no paths, create space for bicycles either through expanded sidewalks or cycle lanes
- Complete the feasibility study to introduce small scale public transportation
- Facilitate social inclusion through accessible and affordable community transportation and recreation and cultural facilities, and housing
- Enhance, where feasible, the specialized transportation system
- Develop an easier communication tool for residents to notify the Town of traffic/road/infrastructure issues (e.g., mobile app, text #)
- Review traffic flow patterns for signage, lighting, parking challenges, and other concerns
- Develop, design and promote "green parking" stalls at all public facilities
- Update development bylaw requirements for parking
- Promote "idle free" zones and policy
- Support the purchase and/or lease of green municipal fleet vehicles
- Incorporate smaller parking stalls in premium locations throughout the community

#### **MILESTONES**

- Bicycle racks are located at all public facilities and within all public parks
- Municipal fleet vehicles utilize greening technology, where appropriate
- Drayton Valley sets out a plan for a zero-emission public transportation system
- Drayton Valley develops its first bicycle lane on a major thoroughfare
- "Idle free" policies are adopted by over 10 local businesses

# MATERIALS AND WASTE MANAGEMENT

#### GOAL: MATERIALS ARE REUSED AND RECYCLED, ORGANICS ARE COMPOSTED, AND THERE IS REDUCED WASTE

Strategy: Promote waste reduction and separation within our community

Strategy: Develop markets that use current waste as a future resource

Strategy: Support and showcase organizations that minimize waste generation

Strategy: Develop education and awareness programs on the importance of reducing waste

Strategy: Promote the reduction and eventual elimination of harmful products entering our eco-system

Strategy: Develop a community wide composting system



#### Sample actions:

- Identify strategies within the Integrated Waste Management Plan for implementation including:
  - o Complete the feasibility assessment for the collection of organic materials
  - Establish higher fees for waste that contains recyclable materials
  - Create incentives to separate materials for recycling or composting; offer lower tipping rates for targeted materials like organics, paper, and wood
  - o Increase the number of attractive recycling and waste receptacles within our community
- Develop strategies to ensure revenues are met with decreased waste generation
- Local businesses promote waste reduction and recycling, e.g., less packaging, reusable shopping bags
- Increase waste diversion economically
- Create accessible composting facilities throughout our community
- Develop "energy from waste" programs and businesses as technologies become available and proven
- Create opportunities for waste generated from construction activities to be utilized by individuals or other businesses
- Expand the Town's recycling program
- Establish a re-use-it/recycling centre
- Establish a demolition and construction material recycling facility
- Educate businesses and community organizations to mobilize them to establish green procurement policies
- Lobby manufacturers to adopt end-of-life product management responsibilities
- Use products that are derived from sustainable sources
- Develop a comprehensive communications strategy to help citizens understand the impacts of the waste they produce and the alternate choices available
- Facilitate citizens, organizations/agencies, and local government to come together and develop an effective waste reduction campaign
- Enhance legislation to control the types of materials that can enter the landfill
- Educate households on hazardous waste and e-waste programs
- Explore options for a community wide organic collection system
- Educate the community on composting opportunities and options (benefits of at home vs curbside composting)
- Establish residential backyard composting projects

- Drayton Valley establishes a full-time Re-Use It and Recycling Centre
- Over 50% of households are composting waste
- There is a 25% reduction in residential and commercial waste
- Over 70% of residents utilize the "blue bag" recycling program
- Waste management is established as a municipal utility
- 50% of local stores adopt a "no plastic bags" policy
- Drayton Valley is home to an "Energy from Waste" manufacturer



# PLANNING AND DEVELOPMENT

GOAL: ALL RESIDENTS IN THE COMMUNITY HAVE A PLACE TO LIVE

Strategy: Provide a mix of affordable, diverse and accessible housing options

GOAL: HOMES ARE AFFORDABLE, DIVERSE AND ACCESSIBLE

Strategy: Provide a mix of affordable housing options

Strategy: Increase residential density in defined areas though policy changes

GOAL: EFFICIENT DEVELOPMENT PATTERNS MINIMIZE MUNICIPAL INFRASTRUCTURE COSTS

Strategy: Implement high development standards in development and redevelopment

Strategy: Revitalize the Downtown area

GOAL: ALL DEVELOPMENT AND REDEVELOPMENT PROJECTS ARE HIGHLY ENERGY EFFICIENT AND USE SUSTAINABLE BUILDING PRACTICES

Strategy: Incorporate energy efficiency measures into all municipal buildings and infrastructure

Strategy: Provide education on energy efficient development to all stakeholders

Strategy: Develop incentives to encourage environmentally sustainable construction or renovation for private development

GOAL: DRAYTON VALLEY RESIDENTS ARE PROUD OF THEIR CLEAN AND GREEN COMMUNITY

Strategy: Engage the community in beautification projects and programs

Strategy: Foster community pride through local initiatives

Strategy: Strengthen municipal bylaws and policies that benefit beautification efforts

Strategy: Encourage more environmentally friendly landscaping

#### Sample actions:

- Set affordable housing targets, recognizing seniors as a special target group
- Explore alternative residential designs
- Promote secondary suites within new residential communities
- Research and build alternative energy homes
- Research strategies to restructure up front municipal costs and fees to build new suites
- Develop long term housing plan based on the demographics of the community
- Review and legislate densification areas to control building up, not out
- Ensure sustainable architectural, environmental, and urban design become key components to Area Structure Plans
- Define alternative residential designs that complement while enhancing adjacent development
- Increase bylaw enforcement for unkept properties
- Continue to implement the actions of the downtown revitalization strategy
- Implement green standards through policies and procedures for new buildings, renovations, infrastructure, and landscaping
- Host workshops on sustainable development by the Canada Green Building Council
- Develop new tax rates and/or incentives for those introducing green technology in the homes
- Develop policy to enact local green improvements levy
- Educate the community on green technologies available
- Research incentives for green technologies in large developments (e.g. priority consideration in development permit process)
- Continue to promote and enhance the Communities in Bloom program
- Educate the public through partnerships with local groups, institutions, and businesses
- Identify and establish Drayton Valley's woodlot/urban forest areas
- Protect the existing tree canopy in natural areas and public areas
- Reintroduce natural plant and shrub species
- Increase community participation in neighbourhood "adopt a block" and similar programs
- Identify and revitalize specific areas in the community
- Establish a unified look within the community
- Implement educational campaign on goals of bylaws that enhance beautification
- Establish standards on infrastructure which are aligned with the goals of Town beautification
- Establish plan for highway corridor beautification
- Design Area Structure Plans to integrate green-belt corridors, trails, signage, public art, and other beautification initiatives
- Encourage growing of native plants and shrubs

- Drayton Valley is a national champion in the Communities in Bloom program
- New developments are legislated through by-law to use native species for landscaping
- All vacant lots are satisfactorily maintained by the property owners
- Every year, one area within the community is revitalized
- New commercial construction must include a minimum of 10% greening technology
- All new municipal facilities must be to a minimum standard of LEED Silver
- Drayton Valley has 200 new housing units by the year 2019
- Residential development in the downtown core increases from 2014

## **ENERGY**

#### GOAL: ENERGY CONSUMPTION IS OPTIMIZED ACROSS THE COMMUNITY

Strategy: Increase awareness and support initiatives to reduce the use of energy

Strategy: Develop and implement energy conservation strategies

Strategy: Develop and implement alternative renewable forms of energy

#### Sample actions:

- Work with local businesses to promote energy-efficient products to reduce energy consumption
- Implement strategies to improve traffic flow to reduce the starting and stopping of vehicles
- Educate the public to reduce peak energy demand
- Define the Town's potential as an energy provider to control pricing mechanisms
- Implement building standards to improve energy efficiency
- Implement green procurement policies that encourage more energy-efficient products
- Develop and apply the use of local improvement charges to fund energy efficiency upgrades
- Research financial mechanisms, such as low-interest loans, for private development that reduces overall energy consumption
- Provide visible utility consumption mechanisms on municipal buildings
- Educate builders and developers to site buildings and to plan land for improved solar orientation
- Acquire subsidies from higher levels of government for alternative energy projects
- Establish policy on using energy efficient fixtures in new development
- Educate the community on alternative energy sources
- Facilitate and/or attract businesses that provide renewable sources of energy
- Implement financial, taxation and regulatory incentives for renewable energy programs

- 30% reduction in utility consumption in all municipal buildings
- Educational programs result in Drayton Valley's overall energy consumption decreasing by 5%
- Legislate new development to use energy efficient fixtures
- A Home Energy Audit tool is utilized within 20% of the Town's residences
- Drayton Valley uses energy from an "Energy from Waste" manufacturer for a future municipal building





# **NATURAL ENVIRONMENT**



# NATURAL ENVIRONMENT

Protection of biodiversity, natural areas, riparian spaces, water courses and clean air sources is fundamental to our community's sustainability. Ensuring development respects and integrates within the natural environment will help maintain ecosystem health and integrity. Keeping our natural environment healthy and functioning is a way of preserving our life support – clean air and water – for decades to come.

# WATER

#### GOAL: WATER CONSUMPTION PER CAPITA IS REDUCED

Strategy: Enhance the water conservation strategy for Drayton Valley

Strategy: Use economic and financial tools to reduce water consumption

Strategy: Implement options for the use of non-potable water and grey water

Strategy: Employ environmental design and infrastructure to improve water conservation

#### GOAL: A HIGH QUALITY OF DRINKING WATER IS MAINTAINED FOR ALL RESIDENTS

Strategy: Provide training for personnel in water treatment plant operations to ensure that water effluent meets or exceeds provincial standards

Strategy: Ensure water distribution infrastructure is of quality design and is maintained to meet or exceed provincial standards

Strategy: Participate in regional/provincial initiatives/agencies (agriculture, industry) to establish guidelines for water source protection

#### GOAL: THE QUALITY OF SURFACE RUNOFF WATER ENTERING THE NORTH SASKATCHEWAN RIVER IS HIGH

Strategy: Develop and implement natural stormwater management strategies



#### Sample actions:

- Implement educational tools on water conservation
- Develop a policy that mandates developers to use green technology
- Encourage homeowners to establish yards that minimize water usage
- Develop and/or support innovative water conservation programs in new development
- Alter the existing water rate structure to encourage water conservation
- Develop a water capture program for municipal developments
- Use non-potable water where possible for fire suppression, irrigation, and for serving larger industrial customers
- Educate residents to minimize potable water consumption for non-potable purposes
- Continue to expand work with industry to utilize grey water for its uses instead of potable water
- Encourage household catchment of rainwater, greywater or water recycling
- Use green infrastructure design and technology to restore and enhance wetlands
- Research and implement water conservation initiatives in all municipal facilities
- Develop regulations that control the impacts of construction on land water resources
- Ensure that Drayton Valley's potable water supply meets or exceeds Canadian Drinking Water Guidelines and Alberta Environment Standards
- Apply ecological design principles to ensure that deleterious materials do not flow directly to streams
- Develop ecological approaches to infrastructure management that provide for on-site water filtration where possible
- Promote and develop, where possible, rainwater catchment systems, gardens and water-retaining "eco-roofs"
- Allow for the natural restoration of streams, wetlands, and riparian areas surrounding storm water retention ponds
- Continue to partner with the North Saskatchewan Watershed Alliance and other key stakeholders that operate within the North Saskatchewan River Valley

- Drayton Valley establishes a municipal riparian areas policy
- 100% of all municipally owned building have low flush toilets, faucets and showers
- There is a 25% reduction per capita in overall consumption of water by residential users
- 25% of residential buildings have a rain water collection system
- Development policies mandate water conservation technologies in all new developments
- New municipal facilities employ one or more forms of water conservation techniques

## AIR

GOAL: DRAYTON VALLEY MAINTAINS ITS AIR QUALITY LEVEL TO MEET OR EXCEED THE MINIMUM PROVINCIAL AIRSHED REQUIREMENTS

Strategy: Improve alternative transportation choices to reduce emissions

Strategy: Raise public awareness of the importance of good air quality

Strategy: Apply best practices to household and commercial/industrial activities to reduce emissions

#### **MILESTONES**

- Total community greenhouse gas emissions are reduced
- Green building standards are established for new development

#### Sample actions:

- Reduce energy use through green transportation infrastructure
- Use alternative fuels to green municipal fleet vehicles
- Educate public on the benefits of energy efficient vehicles
- Regularly monitor and report on air quality through West Central Airshed Society
- Mandate municipal staff to follow the idle reduction policy
- Inform the public of clean air initiatives and encourage individual action
- Educate the public on the benefits of energy-efficient appliances
- Establish green building standards and management systems for all commercial buildings

# NATURAL AREAS AND BIODIVERSITY

GOAL: THE NATURAL ECOSYSTEMS IN AND AROUND DRAYTON VALLEY ARE HEALTHY AND PRESERVED

Strategy: Control the spread of noxious weeds and other invasive species

Strategy: Protect the existing tree canopy in natural areas and public areas

Strategy: Reintroduce natural plant and shrub species

Strategy: Minimize toxic pesticide use

Strategy: Identify and preserve natural habitat and green spaces

#### GOAL: WILDLIFE AND BIODIVERSITY ARE PROTECTED AND CONSERVED

Strategy: Educate the public on unique ecosystems present in our region

Strategy: Work with provincial government regulatory bodies to ensure/establish balances between wildlife and domestic operations

#### Sample actions:

- Revise and/or create municipal bylaws to include measures to eliminate the spread of noxious weeds and other invasive species
- Evaluate all new developments for sustainability and promote the use of natural plant species
- Implement an urban forest bylaw
- Implement bylaws that require permits to remove trees within Drayton Valley and align these measures with development requirements
- Educate the public on diverse landscaping practices where natural grasses, plants, and shrub species are used
- Revise bylaws and policies to allow for a diverse range of landscaping practices
- Reintroduce, where appropriate, native tree and plant species in all municipal landscaping, taking into consideration the impact on infrastructure
- Utilize existing utility right-of-ways to create a vegetative buffer between neighbouring properties
- Eliminate toxic pesticide use in municipal practices
- Educate public on the benefits of eliminating toxic pesticide use
- Research and implement, where appropriate, bylaws on the restriction of pesticide use
- Develop a policy to have all designated water source areas, riparian habitats and natural green spaces within the Town as protected areas
- Implement the Landscape Management Plan
- Continue to support the EPBR Parks Council to promote the importance of natural features and engage the community in nature exploration/discovery

- The Town outlines a long-term plan to manage dandelions and noxious weeds
- New development standards conserve or protect a minimum of 10% of natural habitat as identified by the Town
- The Town adopts a Tree Preservation By-law
- All municipal land development utilizes only native tree and plant species

# **ENVIRONMENTAL PRACTICES**

# GOAL: DRAYTON VALLEY IS A LEADER IN THE FIELD OF SUSTAINABILITY

Strategy: Continuously engage the community in the implementation of the Community Sustainability Plan

Strategy: Network and maintain a connection with the national and international world of sustainability to share ideas and practices

Strategy: Incorporate environmental and sustainable practices in municipal event planning and operations

#### **MILESTONES**

- Sustainability awards are given regularly
- Sustainable network groups, in all six key systems, are established and meet regularly
- The Town hosts an annual workshop for the community to review the progress of the Community Sustainability Plan

#### Sample actions:

- Regularly meet and network with community interest groups and individuals to further the goals of the Community Sustainability Plan
- Recognize individuals and/or groups/businesses that advance sustainability measures
- Promote and make available the Community Sustainability Plan for sharing with other communities
- Research and implement leading practices from other communities
- Provide training on leading practices and train others on same
- Obtain membership in applicable professional sustainability organizations



# IMPLEMENTATION AND MONITORING

Implementation of the strategies in Drayton Valley's Community Sustainability Plan will be initiated following Council adoption of the revised Plan. Key to implementation is the understanding that successful sustainability initiatives will rely on the support of the entire community as well as elected officers and their administration. Implementation of this plan will require a strong commitment from corporations and local businesses. Public engagement is critical in understanding all of the processes and procedures that will be taken and some of the choices that have to be made. Council will be responsible for enabling a strategic budgeting process coupled with policy integration across all sectors of the community.

The Plan's monitoring process needs to use existing measures where possible, while minimizing the need for additional resources to do the measuring. To maintain our community's long-term vision, a series of measurable targets and monitoring mechanisms will need to be identified and developed.

# APPENDIX A: REFERENCE MATERIAL

# THE NATURAL STEP (TNS)

The Natural Step (TNS) Framework is based on systems thinking; recognizing that what happens in one part of a system affects every other of that system. The TNS Framework provides this shared mental model of sustainability by helping people across organizations, disciplines, and cultures to communicate effectively build consensus and ultimately move toward their vision. It uses an upstream approach that anticipates and avoids problems before they occur, rather than reacting to their downstream effects.

#### The Natural Step Framework:

- uses metaphors such as a funnel to illustrate the problem with our current industrial system, and a scientific understanding to identify how we can open the walls of that funnel.
- defines sustainability with 4 sustainability principles that individuals and organizations can use to build strategies toward sustainability.
- has evolved through a practice that demonstrates that strategic sustainability requires:
  - backcasting from sustainability principles (planning from success)
  - o prioritization of actions to ensure that all selected actions are (1) moving in the right direction (towards sustainability), (2) flexible platforms that avoid dead-end investments, and (3) good business decisions (i.e. offer an adequate return on investment).

The Natural Step applies four Principles of sustainability. To become a sustainable society we must:

- 1) Eliminate our contribution to the progressive build up of substances extracted from the Earth's crust (for example, heavy metals and fossil fuels),
- 2) Eliminate our contribution to the progressive build up of chemicals and compounds produced by society (for example, toxins, PCBs, and DDT),
- 3) Eliminate our contribution to the progressive physical degradation and destruction of nature and natural processes (for example, over harvesting forests and paving over critical wildlife habitat); and
- 4) Eliminate our contribution to conditions that undermine people's capacity to meet their basic human needs (for example, unsafe working conditions and not enough pay to live on).

#### THE MELBOURNE PRINCIPLES FOR SUSTAINABLE CITIES

The Melbourne Principles for Sustainable Cities was developed in Melbourne (Australia) on 2 April 2002 during an international charette, sponsored by the United Nations Environment Programme and the International Council for Local Environmental Initiatives. Experts at the charette were drawn from developing and developed countries<sup>1</sup>.

The Melbourne Principles were born from a need to put sustainable development in the context for cities. The use of these principles is intended to guide thinking and provide a strategic framework for action. It provides a simple set of statements of how a sustainable city would function.

Guiding principles help us navigate an increasingly complex decision-making process where needs are diverse and sometimes competing. They will form the foundation for decision-making criteria that will guide overall planning.

#### There are 10 Melbourne Principles

- 1. Provide a long-term vision for cities
- 2. Achieve long-term economic and social security
- 3. Recognize the intrinsic value of biodiversity and natural ecosystems and their protection and restoration
- 4. Enable communities to minimize their ecological footprint
- 5. Build on the characteristics of ecosystems
- 6. Recognize and build on the distinctive characteristics of cities, including their human and cultural values, history, and natural systems
- 7. Empower people and foster participation
- 8. Expand and enable cooperative networks to work towards a common sustainable future.
- 9. Promote sustainable production and consumption, through appropriate use of environmentally sound technologies for cities.
- 10. Enable continual improvement based on accountability, transparency, and good governance.

<sup>&</sup>lt;sup>1</sup> Melbourne Principles. (2008, September 4). In Wikipedia, The Free Encyclopedia. Retrieved 13:46, September 4, 2008, from http://en.wikipedia.org/w/index.php?title=Melbourne Principles&oldid=236235703



AGENDA ITEM: 8.2 Appointment of Representatives to Standing Committees (List Attached)	
Department:	Administration
Presented by:	Councillor Bossert
Support Staff:	Manny Deol

#### **BACKGROUND:**

With the conclusion of the By-election, the distributed list of Standing Committees of Council is presented for review and appointment of Council representatives and alternates to all Committees, as some adjustments have been made to fill vacancies and redistribute representation.

It should be noted that a Resolution was passed at the May 17, 2000 Regular Meeting of Council stating that the Mayor may designate any member of Council to attend any Committee meeting and vote on behalf of the Town. This Resolution was passed to ensure that all Committee meetings have a member of the Drayton Valley Town Council present and capable of voting on behalf of the Town. Rare instances do arise where both the appointed representative and the alternate are unable to attend a meeting.

Once approved, the list of Committee appointments will be forwarded to the applicable organizations/groups, as well as advertised in the newspaper.

#### **MOTION:**

I move that Council approves the appointment of the attached list of Council members and alternates to the Standing Committees of the Drayton Valley Town Council as presented, taking into consideration that the Mayor can designate any member of Council to attend any Committee meeting and vote on behalf of the Town.

# Town of Drayton Valley Approved Committee Structure 2014/2015

Mayor Glenn McLean

**Deputy Mayor** Eight Month Rotation for Each Councillor

External Committee	Council Member	Alternate	Meeting Frequency	Members
Agriplex Committee	Dean	Fayrell		1 Town Council Rep, 1 County Council Rep,
Aquatic Facility Fund Development Strategy Committee	Fayrell Graham	Nicole	Monthly as required	2 Town Council Reps, 2 County Council Reps, Town & County Admin.
Brazeau Senior's Foundation	Dean	Fayrell	Monthly (daytime)	External & 1 Town Council Rep
Chamber of Commerce	Nicole	Graham		1 Town Council Rep
Communities in Bloom Committee	Nicole	Brandy	ТВА	External w/ 1 Town Council Rep
Community Adult Education Council (Norquest College)	Brandy	Dean	ТВА	External w/ 1 Town Council Rep
Drayton Valley Community Foundation Board	Deb	Graham	Approx. 5 times per year (daytime)	External w/ 1 Town Council Rep
Drayton Valley Municipal Library (DVML) Board / Yellowhead Regional Library Board	Graham	Deb	3 <sup>rd</sup> Monday of every month (evening)	1 Town Council Rep & 1 County Council Rep, Members at Large, Town Admin.
Eagle Points Blue Rapids Parks Council	Fayrell	Dean	Monthly (Evenings)	External w/ 1 Town Council Rep
Early Childhood Development Centre (Childcare Operational Board, ECDC)	Brandy	Fayrell	Every 3 <sup>rd</sup> Monday of the Month	1 Town Council Rep, Town Admin.
Eleanor Pickup Arts Centre Society	Nicole	Fayrell	Monthly (with the exception of July & Aug), special meetings of subcommittees	External w/ 1 Town Council Rep
FCSS Advisory Board	Nicole	Graham	Quarterly and/or as Required (daytime)	1 Town Council Rep, FCSS Staff, Members at Large
Healthy Community Coalition	Brandy	Deb		
Homelessness and Poverty Reduction Strategy Committee	Deb	Brandy		1 Town Council Rep,
Housing Committee	Deb Dean	Brandy	As required	2 Town Council Reps, 2 County Council Reps, 2 Breton Council Reps

Housing Authority (joint with County) to be established 2014/15	Deb Dean	Brandy		
North Saskatchewan Watershed Alliance/Headwaters	Fayrell	Admin	approximately 9 times per year	1 Town Council Rep, 1 Town Admin
Pembina Physician Recruitment & Retention Committee	Fayrell	Deb	4th Monday of every month at 7pm	1 Town Council Rep, 1 County Council Rep
Promoting Youth Potential (PYP)	ON HIATUS (Nicole)	(Brandy)	Monthly Second Thursday of Month	External w/ 1 Town Council Rep
Tourism Authority (joint with County) to be established 2014/15	Graham	Nicole		

Internal Committee	Council Member	Alternate	Meeting Frequency	Members
Clean Energy & Technology Centre (CETC) Committee	Graham Dean	Brandy		2 Town Council Reps, Town Admin
Economic Development Committee	Graham Nicole	Brandy		2 Town Council Reps, Town Manager, Economic Development Staff
Sustainability Committee	Fayrell Nicole	Deb		2 Town Council Reps, Town Admin
Waste Management Committee	Deb Brandy	Dean		2 Town Council Reps, Town Admin

Mayor's Committee's	Dates
Northern Alberta Mayors and Reeves Mayor's Advisory Committee West Central Mayors/Reeves Central Alberta Mayors/Reeves	Meet 4 – 5 times a year (Evenings)

<sup>\*\*</sup> The Mayor serves as an Ex-Officio member of all committees\*\*

		SECTION	8
AGENDA ITEM: 8.3		2015 - 2019 Social Development Plan	
	Department:	Community Services	
	•	Community Services Councillor Fredrickson	

#### **BACKGROUND**:

The Town of Drayton Valley developed the original Social Development Plan in 2006, following public consultation, literature review, and municipal input. The Town has partnered with several community organizations and acquired grants and resources from governmental agencies to advance the goals outlined within the plan.

The review of the Social Development Plan has been a collaborative effort between the Town of Drayton Valley, Brazeau County and the Healthy Communities Coalition. In July of 2014 a Request for Proposal was sent out looking for a consulting firm to conduct the review of the 2006 Social Development Plan. Barb Pederson Facilitation Services Inc. was the successful candidate.

The Social Development Plan review focused on the Resiliency Model as the underlying foundation for the goals and strategies. Significant work with community stakeholders has occurred to ensure that resiliency is the major outcome of the Plan.

The 2015 - 2019 Social Development Plan Final Draft has been completed and is being presented to Council for adoption. No comments from the public were received when given the opportunity to review the Final Draft document.

#### **MOTION**:

I move that Town Council adopt the 2015 - 2019 Social Development Plan Final Draft.

# Social Development Plan for the Town of Drayton Valley and Brazeau County 2015 - 2019

## Final Draft January 15, 2015





## **Contents**

What is a Social Development Plan?	1
The Preferred Future for our Community	2
Listening to the Community	4
Building on the Strengths of the Community	4
✓ Working collaboratively	4
✓ Building community resilience	5
$\checkmark$ Celebrating and building upon the successes of the communit	y6
✓ Encouraging volunteerism	6
✓ Providing for all	6
Implementing the Social Development Plan	7
Social Development Plan Goals, Strategies and Actions	8
A responsible, responsive and resilient community	8
A caring and inclusive community	12
A community fulfilled with food that is accessible and secure for all .	16
A distinct and livable community	17
A community enriched with innovation and learning	19
A community thriving in wellness and health	21
A creative community rich in heritage, unique in identity	24

# Social Development Plan for the Town of Drayton Valley and Brazeau County

The Town of Drayton Valley and Brazeau County worked together to develop a joint Social Development Plan for their communities. Their collaborative endeavor is indicative of the environment of cooperation and partnership that exists in their communities and sets the tone for the goals, strategies and action of the Plan. Therefore, throughout the Social Development Plan (SDP), the terms *our community* and *the community* refer to the Town of Drayton Valley and Brazeau County.

## What is a Social Development Plan?

A Social Development Plan is a comprehensive plan that focuses on enhancing the quality of life for the citizens of a community and helps provide a *direction for future decisions* in the key areas identified by its community members. It is built through the collaborative efforts of citizens, organizations, and government, and creates a balance between the social, health, and economic needs of that community. The strength of a Social Development Plan lies in its ability to engage citizens, mobilize the community, and to reinforce and build upon the work already being done.

#### A Social Development Plan:

- Supports individual abilities (encourages citizen engagement)
- b. Uses the power of local organizations (including service clubs and private enterprises)
- Makes the most of non-traditional assets (parks, green spaces, community pride)
- d. Builds resilience in the community, and;
- e. Improves the community's quality of life

## The Preferred Future for our Community

The goal of our community's Social Development Plan is to help our citizens become resilient and to build a community of resilience.

### Our community is,

### ✓ Responsible, responsive and resilient

- Drayton Valley and Brazeau County are communities of strength and resilience.
- Residents are aware of the resources that are available to them, and know how to ask for and obtain them for a healthy and happy life.
- Individuals and families have timely access to physical health, mental health, and addiction services.
- Residents feel safe in their homes and as they travel throughout the community.
- Individuals are protected from all forms of abuse.
- Residents participate regularly in community activities.
- Residents are encouraged to give their ideas and opinions to community leaders.
- Community organizations, businesses, and governments work collaboratively together.

### ✓ Caring and inclusive

- All residents in the community have a safe and comfortable place to live.
- Individuals and families are able to meet their basic needs -nutritious food, clothing, housing, transportation, health services, and recreation.
- Residents know their neighbours and gather together for social activities to improve their neighbourhoods, and to share ideas.
- All individuals feel a sense of belonging in the community and have people to rely upon and a place to go to when in need.
- Seniors are actively involved and are supported.
- Youth feel connected to the community and are given opportunities to be leaders.
- Residents are active volunteers.

### ✓ Fulfilled with food that is accessible and secure for all

- All residents have nutritional food to eat.
- Gardens abound through the community; household, community and commercial.
- Foods are produced by using environmentally sustainable practices.
- Residents enjoy buying fresh, locally-grown foods at local Farmer's Markets.
- Nutritious food programs are in place throughout our community.

#### ✓ Distinct and livable

- Residents are proud of their community, talking enthusiastically about it to visitors, friends, and acquaintances.
- Drayton Valley and Brazeau County are clean and green communities.
- Drayton Valley and Brazeau County are recognized as beautiful communities through award programs.

### ✓ Enriched with innovation and learning

- Residents enjoy learning and have access to a variety of quality training, information, and education services.
- Residents are aware of and benefit from the services of the libraries.
- Drayton Valley and Brazeau County is a regional training centre and a centre of excellence.

### ✓ Thriving in health and wellness

- Residents are healthy and active, using the community recreation and sport facilities and programs.
- Residents frequently use the walking and cycling paths; the open space amenities, and off-leash area.
- Residents enjoy recreation facilities and programs that meet their evolving needs.
- Families participate together in recreation and sport activities.
- Facilities and programs appeal to all generations; and children, youth, adults, and seniors play together.
- Residents are able to realize aspirations, satisfy needs, and change or cope with the environment.

### ✓ Creative, rich in heritage, and unique in Identity

- Residents participate in a variety of cultural, historical and multicultural activities.
- Residents celebrate diversity and multiculturalism.
- The Drayton Valley and Brazeau County community recognizes and embraces our First Nations and Metis heritage.
- Residents appreciate the history of the community.
- Drayton Valley and Brazeau County is home to a variety of cultural venues, historical buildings, and programs that are available and accessible to all.

### **Listening to the Community**

A Social Development Plan (SDP) was initially developed by the Town of Drayton Valley in 2006 through the involvement of citizens who identified the significant challenges facing the Town of Drayton Valley. With successful accomplishment of many goals to address the challenges, and with the changing social and economic situation in the Town of Drayton Valley, an update to the Social Development Plan was carried out from September to December 2014. The collaborative nature of the community is evident in Brazeau County joining with Drayton Valley to revise and update the Social Development Plan.

Citizens were consulted through a variety of activities including the involvement and advice of the Healthy Communities Coalition, and input from residents at a community workshop and at resilience sessions. At two community events, the Haunted House and the Rotary House Event, specific questions were posted on large poster boards and participants encouraged to write answers. Poster boards were also distributed around the community. As well, input given by Town and County citizens, Town staff, and Town Council for the Community Sustainability Plan was incorporated into the SDP.

## **Building on the Strengths of the Community**

During the review of the SDP, decision-makers, leaders, and citizens talked about certain aspects of the community which form the foundation of the SDP, namely,

#### ✓ Working collaboratively

The Town of Drayton Valley and Brazeau County have developed a collaborative Social Development Plan to ensure that all of their residents are able to enjoy a high quality of life within the communities, and that each resident has the opportunity to contribute to the community. The willingness to work collaboratively is evident in this joint approach to the plan. Developing a community where all people can thrive requires a coordinated effort from residents, service providers and government. *Pulling together* is the slogan of Drayton Valley and is evident in the many cooperative initiatives and partnerships in the community. Individuals, neighbours, community organizations, businesses, and government work and pull together. This cooperation, collaboration, and partnership will be the *driver* of the implementation of the SDP.

Drayton Valley and Brazeau County already have a strong network of community resources in place. There are numerous non-profits, service clubs, government services and community members doing tremendous work in the community. The actions contained within the SDP will require the continued commitment of multiple stakeholders to build upon the strong network of services already in place. Existing resources need to be well-coordinated so as to ensure that services are delivered as efficiently and effectively as possible.

Working collaboratively also means seeking and listening to the opinions and ideas of the residents of the community. This SDP is built with engagement of citizens, and the success during implementation will require a continual consultation and involvement of the people who live, work and play in the community.

### ✓ Building community resilience

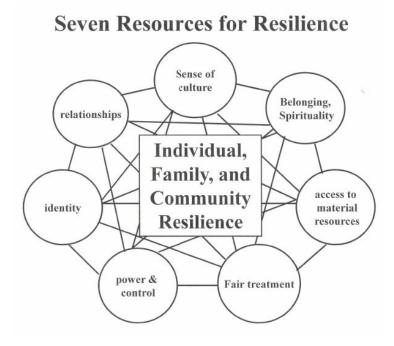
Drayton Valley and Brazeau County have chosen to use the model of building a community of resilience as the foundation for the Social Development Plan and has integrated the approach into most of the goals, strategies and actions. Resiliency is more than an individual's capacity to withstand adversity and become stronger; it is the capacity of individuals to access the resources they need to sustain well-being and the capacity of their communities and governments to provide them with what they need in ways that are meaningful.<sup>1</sup>

Resilience in a community is described as ...

When there is adversity, resilience is our individual, family, and community's capacity to *navigate* to the resources we need, and

Our capacity on our own and with others to *negotiate* for these resources to be provided ... In ways that are meaningful.<sup>2</sup>

The following schematic shows seven resources for resilience in a community.<sup>3</sup>



<sup>&</sup>lt;sup>1</sup> Ungar, M., Community Resilience for youth and families: Facilitative physical and social capital in contexts of adversity, *Children and Youth Services Review* (2011), doi:10.1016/j.childyouth.2011.04.27

Town of Drayton Valley and Brazeau County Social Development Plan V7 DRAFT Jan 15 2015

<sup>&</sup>lt;sup>2</sup> Ungar, Michael Ph.D. School of Social Work, Dalhousie University. <a href="www.resilienceresearch.org">www.resilienceresearch.org</a>. Building Community Resilience, Drayton Valley Alberta October 7, 2014.
<sup>3</sup> Ibid.

#### ✓ Celebrating and building upon the successes of the community

Drayton Valley has successfully achieved many of the goals in its 2006 Social Development Plan including:

- The Town of Drayton Valley has established an Affordable Housing program and has an inventory of 26 units available for accommodating working families and individuals. Individuals housed within this program also benefit from a financial planning program offered through the municipality. The Town of Drayton Valley and Brazeau County are currently partnering in the development of a housing strategy.
- The Town of Drayton Valley developed the Early Childhood Development Centre in 2008. This accredited centre offers quality childcare to 83 children, with an additional 30 children receiving care in accredited day homes. The Centre was recognized nationally by receiving the Prime Minister's Award of Excellence in Childcare.
- The Town of Drayton Valley has led an aggressive campaign to deal with drug abuse and associated crime. The addition of a GIS team to the local detachment and comprehensive social programs such as the Youth Mentor Connector Program have resulted in significant positive changes in our community.
- The Town of Drayton Valley has completed the research phase of its Homelessness and Poverty Reduction initiative, and has secured funds for a period of five years to implement the recommendations coming from the research. Operating through the FCSS Department, the Homelessness and Poverty Reduction Initiative addresses homelessness within the Town of Drayton Valley and Brazeau County.

The strategies and actions within the SDP are written to recognize and build upon the successes in the community. Starting with *what is working well* is a positive and resilient approach.

### ✓ Encouraging volunteerism

Citizens throughout the consultation process expressed the strong spirit of volunteerism that exists in the community and equally important, the need to build upon the existing core of volunteers. Encouraging volunteerism is viewed as essential to accomplish almost all of the strategies and actions.

### ✓ Providing for all

This Plan addresses issues that are most important to the residents of the Town of Drayton Valley and Brazeau County. The Plan strives to ensure that all residents of the community are able to enjoy a high quality of life and contribute to the health of the

community. We wish to embrace diversity in our community; welcoming, involving and providing for people of all ages, race, ethnic and cultural backgrounds, colour, socioeconomic status, physical and mental abilities, sexual orientation, or family status.

### **Implementing the Social Development Plan**

The Social Development Plan is one of several community plans that have been developed to guide decision-making of Town and County Councillors, staff and community members. The Plan complements other community plans, most notably the Community Sustainability Plan of the Town of Drayton Valley. These plans are interconnected; and implementation of the strategies and actions within each individual plan will also help to achieve goals in all of the plans.

The goals and strategies contained with the SDP are linked to each other. As such, recommended strategies and actions are likely to have a ripple effect beyond any single community issue; a desirable effect to work towards comprehensive and holistic change.

The SDP will evolve as our community evolves. To keep it relevant and meaningful, the Town of Drayton Valley and Brazeau County need to regularly review the plan, seeking input from community residents.

The Community Services Departments of the Town of Drayton Valley and Brazeau County will take a lead role in communicating the plan to community stakeholders, implementing the strategies, and monitoring the success of the SDP. Doing so will require close collaboration with the various partners and key stakeholders within the community. A combined effort will make the Social Development Plan a success.

## Social Development Plan Goals, Strategies and Actions

The Social Development Plan is aligned with the Town of Drayton Valley's Community Sustainability Plan (CSP). The CSP articulates the community's goals for a sustainable and successful future, organized by six community systems:

- Health and Social
- Arts, Culture and Heritage
- Governance and Partnerships
- Sustainable Economic Development
- Built Environment
- Natural Environment

While the Social Development Plan mainly addresses the goals of the Health and Social community system, there are also goals within the Plan that address goals from the Arts, Culture and Heritage and Built Environment systems.

## A responsible, responsive and resilient community

Citizens feel safe and secure in performing everyday activities, in their homes and throughout the community. Individuals and families are resilient; having the capacity to access the resources that they need for a healthy and happy life. Our community's organizations and governments provide resources and services to ways that are meaningful and accessible to residents.

## Goal: The Town of Drayton Valley and Brazeau County community is a community of resilience.

**Strategy: Utilize the Building Community Resilience model** Actions:

- Hold awareness and training sessions for community organizations based on the Building Community Resilience model presented by Dr. Michael Ungar, Ph.D.
- Hold awareness and training sessions for individuals and families based on the Building Resilience for Individuals, Family and Community model presented by Dr. Michael Ungar, Ph.D.
- Assess community programs through a resilience lens
- Continue to enhance and promote the various local initiatives that presently deliver services that build capacity within the community
- Develop tools for planning, implementation, monitoring, and evaluation of programs and services based on the Building Community Resilience model, and encourage community organizations to utilize these tools

## Strategy: Engage the community (individuals, organizations, businesses) through a community development approach

#### Actions:

- Provide access to training in community development philosophy, principles, and practices
- Model community development beliefs and methods in work with community organizations and businesses

## Goal: Citizens are aware of the resources available to them and know how to access them. Strategy: Coordinate and collaborate with community organizations to promote and deliver programs and services to residents

#### Actions:

- Increase awareness of the benefits of social, recreation, culture, and sport programs
- Use the Municipal Offices as central locations for information on community events
- Coordinate programs, such as summer programs, for children to increase uniformity in programs, make better use of resources, enhance marketing of programs, and increase registrations
- Increase the resources obtained through grants and to coordinate the community granting process
- Educate and train community organizations on the "how to" of grant proposal writing

# Strategy: Encourage and support local groups and organizations, businesses, and governments to work collaboratively

#### Actions:

- Continue collaborative community visioning, planning and projects between the Town of Drayton Valley and Brazeau County governments, organizations, businesses, citizens
- Continue providing information to and gathering opinions of residents
- Continue municipal efforts to bring groups together through social networking programs or events
- Utilize research and data to direct actions
- Advocate for more potential resources
- Prioritize projects and allocate resources effectively and efficiently to optimize benefits
- Adopt community school concept (shared resources)
- Participate in wide-scale initiatives (provincial, national, etc.) which benefit the community
- Welcome new partnerships within the community that aim to strengthen the community

Goal: High quality medical services and health professionals are available to address health needs.

Strategy: Implement strategies for increasing and attracting the appropriate health professionals

#### Actions:

• Continue the community's efforts to recruit adequate health professionals

## Strategy: Work with provincial representatives to ensure high quality available health care in the community

#### Actions:

 Continue to build and maintain strong relationships with provincial representatives in health and other relevant areas

Goal: High quality medical, emergency, and protective services are delivered within Drayton Valley and Brazeau County.

**Strategy: Improve emergency and health services within Drayton Valley and Brazeau County** Actions:

- Analyze and adjust, as required, the integrated Community and RCMP plan to address protection concerns
- Monitor ambulance service standards and communicate with the Province to ensure high quality standards

### Goal: Drayton Valley and Brazeau County is a safe community.

**Strategy: Continue to implement safety bylaws, initiatives, and programs** Actions:

- Work collaboratively with local organizations to address issues of vandalism
- Support the hosting of the "Drug Awareness Display" within local business and industry locations to educate employers and employees on the social issues associated with drug use
- Recognize and broaden the Community Wide Anti-Bullying Campaign
- Research cyber-bullying and proactively prepare awareness information for children, youth, families, and seniors
- Incorporate education on crime prevention, drug awareness, and anti-bullying into community initiatives, such as the Alive 55 Program
- Encourage youth to participate in leadership and recreation opportunities and scholarship programs
- Provide local RCMP Detachment and the Community Policing Officers with a listing of opportunities for youth to assist them in supporting youth at risk
- Continue to support the efforts and initiatives of the "Healthy Communities Coalition" initiative.

- Encourage the local community to report incidents of vandalism and property crime, thereby generating a community desire to combat criminal activity.
- Encourage the industry and business sector to adopt policies related to psychologically safe work places
- Enhance the current Harassment By-Law
- Work with the local RCMP Detachment to address traffic concerns and to identify ways to increase traffic safety
- Support and enhance the Citizens on Patrol program

#### **Outcomes**

- Community organizations and the municipalities utilize the Community Resilience model to plan, deliver and assess programs and services.
- Residents have access to a comprehensive summer programming schedule for their children.
- Over 50% of residents know where to access resources they require.
- The Town of Drayton Valley and Brazeau County have a satisfactory number of health professionals in the community.
- Reports of vandalism in the community have decreased by 50%.

### A caring and inclusive community

All people including children, youth, families, and seniors have access to basic needs: accessible housing, food, clothing, transportation, health services, and recreation. Citizens are actively engaged in the community, and there is a strong sense of belonging and a strong culture of participation, volunteerism and caring for one another.

#### Goal: All residents in the community have a place to live.

## Strategy: Provide a mix of affordable, diverse and accessible housing options

#### Actions:

- Set affordable housing targets for all residents
- Provide incentives for affordable housing development
- Explore alternative residential designs
- Promote secondary suites within new residential communities
- Provide housing units that cater to physically disabled

### Strategy: Increase residential density though policy changes

#### Actions:

- Enhance policies to encourage the development of secondary suites
- Develop long term housing plan based on the demographics of the community

#### Goal: All residents are welcomed, involved, and participate in community activities.

#### Strategy: Identify and involve diverse populations

#### Actions:

- Hold events specific to young adults
- Promote community resources in innovative manners
- Target initiatives to specific age groups
- Deliver innovative programs for young adult workers
- Consider Welcome Wagon and Newcomer programs and gatherings possibly targeted at specific populations such as temporary foreign workers, new Canadians, immigrants

## **Strategy: Continue to consult with and involve citizens to gain their input and expertise** Actions:

- Continue to use innovative methods to engage community in decision-making
- Create safe and open atmospheres for discussion in public meetings

#### Strategy: Design infrastructure that allows for social inclusion and/or interaction

 Facilitate social inclusion through accessible and affordable community transportation and recreation facilities

## Goal: Seniors are actively engaged and supported to allow healthy, independent living. Strategy: Provide appropriate housing, transportation, wellness and recreation activities for seniors

#### Actions:

- Set affordable housing targets, recognizing seniors as a special target group
- Encourage and support existing transportation services that are accessible and affordable to seniors
- Ensure public transportation is available, accessible, and affordable for seniors
- Offer wellness, recreation, and healthy lifestyle activities for seniors at an affordable cost
- Provide information on available services, products, and resources for seniors on an ongoing basis

## Goal: Youth are involved in the community and provided with the resources and supports to succeed.

#### Strategy: Provide opportunities for youth to be leaders

#### Actions:

- Involve youth in creating recreation, sport, and social programs
- Connect seniors and youth
- Encourage more volunteerism among youth and young adults
- Encourage more inclusion of youth in events and planned leadership opportunities
- Develop a "Leaders of Tomorrow" program
- Provide opportunities for youth leadership with Council
- Consider forming a Youth Council
- Determine positive "third places" where youth can meet outside of home and school

## **Strategy: Connect youth to different individuals and organizations in the community** Actions:

- Create youth positions on municipal and public organizations and committees
- Connect youth and RCMP/authorities
- Increase family programming to help youth connect and parents connect

#### Goal: Families are able to access high quality child development services.

#### Strategy: Increase family participation in community programming

 Involve corporate sector in "family friendly" activities and set up a small distribution space on site for families to access information on programs

## Strategy: Strengthen parent/caregiver capacity by developing skills, knowledge, confidence and resiliency

- Evaluate services offered, ensuring that they meet family needs
- Ensure mental health services for children 0-6 years of age are in place to support a growing population

- Encourage, support and educate the community to understand the importance of early intervention
- Support and enhance local mental health prevention services for all ages

## Strategy: Increase the opportunities for positive, interactive and culturally relevant early childhood experiences

- Involve youth in strategic planning processes for child services
- Engage the community in the creation of a "Family Friendly" campaign

#### Strategy: Expand the 'hub' model for supporting early childhood development

- Promote children's resources in municipal facilities
- Develop an APP to include a family services link page.

#### Goal: An exceptional base of community volunteers thrives.

## **Strategy: Design and implement a community volunteer recruitment and management plan** Actions:

- Enhance the volunteer recognition program
- Work with community agencies to increase opportunities for volunteer development
- Initiate volunteer program such as "student work for credit" and "employee-supported volunteer time"

# **Strategy: Provide opportunities for volunteer development, training and celebration** Actions:

- Offer volunteer development programs and workshops to the volunteer groups
- Provide presenter series on relevant topics
- Continue activities to promote Volunteer Week in April

### Goal: Drayton Valley and Brazeau County promote responsible and caring ownership of pets. Strategy: Support pet owners by facilitating access to services

#### Actions:

- Work with landlords to allow pets in rental properties
- Work with vet clinics and vet schools to bring semi-annual spay and neuter clinics
- Work with animal control officials to ensure appropriate care is provided for animals in their care

#### Outcomes

- Drayton Valley establishes 200 accessible housing units by 2020.
- The Town of Drayton Valley and Brazeau County create and implement flexible development standards that allow for a diversity of housing developments.
- Drayton Valley's Specialized Transportation service expands with the addition of a second vehicle.

- Intergenerational programs are hosted on a regular basis.
- Youth are represented on 50% of all municipal boards and committees.
- The Positive Ticketing Program is well utilized by the RCMP Detachment to make meaningful connections with youth.
- The Town of Drayton Valley and Brazeau County community is home to 15 Day Home providers.
- A community wide MAT Program is established to provide emergency shelter to the homeless.
- Community organizations report sufficient number of volunteers for their programs and services.
- Spay and neuter clinics are held twice a year.

### A community fulfilled with food that is accessible and secure for all

# Goal: Locally produced foods are widely supported and accessible to all residents of our community

## Strategy: Increase participation in local farmers' markets

#### Actions:

- Facilitate community-based gardens and local farmers' markets
- Establish educational programs about sustainable food production
- Municipally run events will use, whenever possible, local produce and foods

### Strategy: Establish household, community, and commercial gardens

#### Actions:

- Facilitate through supportive measures the development of community and commercial gardens
- Use utility right-of-ways as locations for community gardens
- Promote home gardening

## **Strategy: Work with the local distributors to improve accessibility of local foods** Actions:

Provide training opportunities to create local manufacturing and distribution of food

### Goal: Nutritious food programs are in place throughout our community.

### Strategy: Establish educational programs about making healthy food choices

#### Actions:

- Encourage schools to adopt healthy food choice alternatives
- Provide healthy food alternatives in municipal facilities
- Support and promote a community-wide food share program

#### Goal: Foods are produced by using environmentally sustainable practices.

# Strategy: Provide education to food growers, restaurants, food producers, and customers on sustainable food producing practices

- Include all stakeholders dealing with nutrition in educational programs
- Schools, where required, make available nutritious meals for students
- Promotion of local community initiatives such as the 100k Kitchen, Community gardens and local greenhouses

#### **Outcomes:**

- Locally produced foods are used for all municipally run events and functions.
- A community-based greenhouse is established within the next three years.
- All municipal facilities and schools offer healthy food alternatives.
- Restaurants offer foods produced through sustainable practices.

### A distinct and livable community

A sense of community - Our community looks right and feels right. It has an identity that defines ourselves and fosters pride and belonging among our residents.

### Goal: Drayton Valley and Brazeau County are clean and green communities.

### Strategy: Engage the community in beautification projects and programs

#### Actions:

- Continue to participate in the Communities in Bloom program
- Provide education and training on environmental sustainability for businesses and residents
- Educate the public through partnerships with local groups, institutions, and businesses
- Control the spread of noxious weeds
- Drayton Valley and Brazeau County is a woodlot/urban forest
- Protect the existing tree canopy in natural areas and public areas
- Reintroduce natural plant and shrub species

# Strategy: Strengthen municipal resources, bylaws and policies that benefit beautification efforts

#### Actions:

- Implement educational campaign on goals of bylaws that enhance beautification
- Establish standards on infrastructure which are aligned with the goal of community beautification
- Establish plan for highway corridor
- Design Area Structure Plans to integrate green-belt corridors, trails, signage, public art, and other beautification initiatives

# Strategy: Examine feasibility of curbside composting program and enhanced recycling program

#### Actions:

- Partner with businesses for an enhanced recycling program
- Research merits of curb side composting and backyard composting

## Goal: Residents in the Town of Drayton Valley and Brazeau County are proud of their community.

#### Strategy: Foster community pride through local initiatives

#### Actions:

- Increase community participation in neighbourhood "adopt a block" and similar programs
- Recognize local beautification initiatives

- Identify and revitalize specific areas in the community
- Include yearly accomplishments from all sectors of the community in the bi-annual publication of the Community Directory

## **Strategy: Encourage residents to act as ambassadors for our community** Actions:

- Provide information and promotional material about the community in various forms such as print, social media, websites
- Provide municipal promotional items to residents, organizations, and businesses attending conferences outside of the community

#### **Outcomes**

- Drayton Valley is a National Champion in the Communities in Bloom Program.
- New developments are legislated through by-law to use native species for landscaping.
- Over 20% of the community uses backyard composting practices.
- 70% of the community recycles.
- All vacant lots are satisfactorily maintained by the property owners.
- Each year one area within the community is revitalized.

### A community enriched with innovation and learning

Connecting People to Opportunities - Citizens have access to quality training, information, education and community services that provide support to overcome barriers, increase employment, reduce poverty, and create opportunities to participate in the community.

Goal: Citizens have access to quality training, information, education and community services. Strategy: Develop a Human Resources Training Centre for community training and information

#### Actions:

- Complete and promote an inventory of available training opportunities
- Provide various training opportunities, utilizing local personnel
- Services provided would include:
  - "Train the Trainer" workshops
  - Social program training
  - Management and skills training
  - Extension courses
  - Upgrading courses
  - Education information centre

Goal: Drayton Valley and Brazeau County establish a regional training centre and is recognized as a centre of excellence.

**Strategy: Provide a diverse range of educational and training opportunities in the community** Actions:

- Establish the Clean Energy and Technology Centre and work with all stakeholders in implementing its strategic direction.
- Continue partnerships with Norquest College, Northern Alberta Institute of Technology, Grant MacEwan University, the Open Learning Agency, University of Alberta, and other institutions that may present an opportunity
- Develop other regional partnerships with educational institutions
- Maintain and/or enhance opportunities for residents to access life-long learning programs
- Research and implement e-education opportunities
- Work with local organizations and businesses to promote volunteer development
- Bring in "bag lunch" presenters to the MacKenzie Conference Centre
- Reach youth using communications media relevant to their needs
- Continue to enhance technological measures to meet communication needs

## Goal: Businesses, community organizations and the Town of Drayton Valley and Brazeau County work collaboratively to provide learning opportunities.

## **Strategy: Develop business and community educational and mentorship programs** Actions:

- Encourage businesses to mentor youth
- Provide municipal support for business success (Temporary Foreign Workers, Shop Local, Youth employment)

#### Strategy: Continue to support libraries in the community

#### Actions:

- Continue municipal support to the local Library Boards
- Continue to provide free or low-cost library memberships to community residents

#### **Outcomes**

- The Clean Energy and Technology Centre is 100% occupied and is recognized for its training opportunities.
- An incubator program for young entrepreneurs is operating.
- The number of small businesses within the Town of Drayton Valley and Brazeau County increases by 20%.
- A local Business Council is established, providing improved services to local businesses.
- The Town of Drayton Valley partners with the Community Foundation to establish Scholarships in Innovation.

### A community thriving in wellness and health

Citizens have the opportunity to participate in a broad range of activities that encourage many dimensions of wellness: physical, emotional, spiritual, mental, intellectual, environmental and financial. Services promote healthy lifestyles, social connectedness, mental well-being, and community cooperation.

### Goal: Drayton Valley and Brazeau County are vibrant and healthy communities. Strategy: Create an integrated and accessible system of natural spaces and parks Actions:

- Maintain a high number and good quality walking/cycling paths and other open space amenities
- Establish off-leash areas for pets
- Provide barrier free access for those individuals with mobility difficulties
- Establish a physical link between all natural spaces and parks
- Develop an Open Space and Trails Master Plan with neighbouring municipalities
- Integrate the trail and pathway system with regional trail networks
- Encourage walking clubs

# Strategy: Drayton Valley and Brazeau County support a community that enhances all dimensions of wellness.

#### Actions:

- Encourage private and public services, business development and educational opportunities that support the dimensions of wellness including but not exclusive to: physical wellness (healthy eating, active living), emotional wellness, spiritual wellness, mental wellness, intellectual wellness, environmental wellness and financial (occupational) wellness
- Support a public awareness about wellness through campaigns, educational opportunities, training and events
- Establish a link between all forms of wellness when possible (i.e. healthy eating linked to active living spaces/events, benefits of physical activity linked to mental wellness) through promotion, events and other opportunities

## **Strategy: Provide opportunities for healthy lifestyles through education and physical activities** Actions:

- Encourage schools to establish a policy to provide daily physical education classes to students
- Create an integrated and accessible system of natural spaces and parks
- Support community initiatives that combat child obesity and chronic illnesses
- Promote healthy lifestyles through information and education avenues

### Goal: Recreational facilities and programs are available and accessible for all. Strategy: Determine the feasibility of developing new recreation facilities Actions:

Develop a new Recreation Master Plan

## **Strategy: Adapt recreation facilities to meet the evolving needs of residents and visitors** Actions:

- Provide facility users access to modern equipment and highly trained staff
- Expand recreational opportunities through partnering with local user groups
- Create high quality outdoor recreational opportunities within the community
- Ensure that all public recreation facilities are wheelchair accessible and cater to those with mobility issues
- Ensure that all public recreation facilities include family change rooms and provide appropriate signage to compensate for disparities in literacy and languages

# Strategy: Continue to work with community partners to ensure appropriate recreation facilities and programs are available

Actions:

- Continue to work with the local School Boards to enhance access to school facilities for after-school and community use.
- Continue to encourage high-density residential and commercial developments to contribute to or provide community recreation amenities, with an emphasis on child and family friendly neighbourhoods

# Strategy: Continue to offer a variety of recreation programs and services for all residents (children, families, youth, seniors, singles, etc.)

Actions:

- Develop a plan to fill gaps in recreation services
- Provide a variety of types and times of programs and services to meet evolving needs of residents e.g. informal and self-directed activities, families with children, women
- Encourage industries to support the recreation, sport, and wellness pursuits of their employees
- Celebrate the benefits of recreation annually during the Recreation Month of June
- Continue to establish additional programming for youth during the Christmas break, spring break, and other non-instructional time throughout the school year
- Continue to support community organizations to provide recreation programs through options such as technical support, financial support, policy development, administrative support, or marketing support

# Strategy: Encourage community organizations to remove barriers to access to recreation services

Actions:

 Encourage community organizations to continue to create and promote a subsidy program to allow those less fortunate to be included in its programs and activities • Enhance the availability of no-cost recreation programs

#### **Outcomes**

- Walking paths and trails within the community are connected.
- A joint municipal Recreation Master Plan is established and adopted by Councils.
- A joint municipal plan for the establishment of a new aquatic facility is adopted.
- A combined program for an indoor playground and gymnastics is established.
- Town Council adopts conceptual plans for community parks.
- An outdoor rink is established in Drayton Valley.
- The local Jumpstart Program increases its capacity by 25%.

### A creative community rich in heritage, unique in identity

Culture is present in the community through libraries, the local museum, the preservation of our heritage buildings, opportunities for artistic expression, and places that present and connect local arts to people. Local arts and heritage give us community vitality, a path to creativity and innovation, and a sense of who we are.

## Goal: Drayton Valley is inclusive to all cultures and heritages and celebrates this diversity. Strategy: Celebrate the spirit of our heritage and the multiculturalism of our community Actions:

- Organize an annual heritage/multicultural day a celebration of our roots in the community (e.g. frontier/pioneer, oil and gas, forestry, agriculture)
- Promote community multicultural events and cross-generational cultural activities
- Celebrate our diversity of culture with food and dance with all ethnic groups in the community

### Goal: Arts are celebrated, and opportunities to get involved are available for all ages. Strategy: Increase awareness of the arts, culture and heritage of our community Actions:

- Continue to support community festivals and special events through staff assistance, financial resources, and/or in-kind contributions or other municipal resources
- Support schools in their endeavour to promote arts and culture
- Orchestrate larger cultural showcasing, advertising, and awareness in the media
- Place local art within public facilities
- Encourage local businesses and industry to display local art and to incorporate cultural features into their physical building design
- Incorporate cultural elements in every event planned in the community
- Celebrate and recognize local culture in public events
- Encourage a broad and diverse range of multicultural events
- Purchase local art and handicrafts to showcase and donate for auctions and door prizes
- Explore the feasibility of a Cultural Endowment Fund to support cultural projects, individual artists, and heritage preservation

# Strategy: The Drayton Valley and Brazeau County community recognizes and embraces our First Nations and Metis Heritage

#### Actions:

- Support and promote Aboriginal Day in celebration of the strong and unique history of First Nations and Metis history in our community
- Encourage First Nations and Metis people to share their knowledge of the history of our community through school and intergenerational programs and events

 Provide the opportunity for Town and County staff and leaders to expand their knowledge of First Nations and Metis cultures through Aboriginal Awareness training

## **Strategy: Develop and offer multicultural and historical training programs** Actions:

- Encourage further inclusion of youth and seniors in events and planned leadership opportunities
- Embrace our local heritage and historical events for educational purposes
- Incorporate workshops that instill tolerance and the value of multicultural diversity
- Expand the community kitchen program to include all cultures

### Goal: Drayton Valley and Brazeau County is host to a diversity of talent and creativity. Strategy: Showcase, celebrate and recognize local talent

#### Actions:

- Promote and utilize local talent for community events
- Increase exposure to other cultural talent from other regions of the world
- Encourage local groups to tap into youth talent

Goal: Drayton Valley and Brazeau County is home to a variety of cultural venues, historical buildings, and programs that are available and accessible to all.

Strategy: Continue planning with community organizations and businesses to provide the appropriate cultural facilities for the community

#### Actions:

- Commence planning and design for comprehensive cultural facility/performing arts centre
- Ensure Recreation Master Plan lays out strategies for establishing a variety of cultural facilities
- The second phase of the Eleanor Pickup Arts Centre renovations is completed
- The Drayton Valley and District Historical Society establishes a 10 year Strategic Plan

## Strategy: Work with the Historical Society in developing a plan to expand the museum and historical village

#### Actions:

- Work with community groups and the Historic Society to identify buildings with historical significance and find ways to preserve them, either on-site or on relocation site
- Create a "heritage site" bylaw

#### **Outcomes**

- The Multicultural Association hosts a major multicultural event each year.
- All municipal facilities display local art.
- A local Arts Council is established.

- A Cultural Endowment Fund with the Community Foundation is established.
- Attendance at the Annual Aboriginal Day celebrations doubles within two years.

AGENDA ITEM: 8.4	Appointment of Deputy Mayor
Department:	Administration
Presented by:	Councillor Nadeau
Support Staff:	Manny Deol

#### **BACKGROUND:**

The position of Deputy Mayor for the Town of Drayton Valley is done on a rotating basis for a term of eight months, with the upcoming term running from March 1, 2015 to October 31, 2015.

In the past, order of rotation was based on the number of votes each Councillor received in the election in descending order as follows:

- Councillor Nicole Nadeau November 1, 2013 June 30, 2014
- Councillor Graham Long July 1, 2014 February 28, 2015
- Councillor Dean Shular March 1, 2015 October 31, 2015
- Councillor Fayrell Wheeler November 1, 2015 June 30, 2016
- Councillor Debra Bossert July 1, 2016 February 28, 2017
- Councillor Brandy Fredrickson March 1, 2017 October 31, 2017

Council is being asked to appoint Councillor Dean Shular as the next Deputy Mayor.

#### **MOTION:**

I move that Council approve the appointment of Councillor Dean Shular as Deputy Mayor for the Town of Drayton Valley for the period March 1, 2015 to October 31, 2015.

		SECTION	8.0
AGENDA ITEM: 8.5	Signing Authorities		
Department:	Administration		
Presented by:	Councillor Long		
Support Staff:	Manny Deol		

#### **BACKGROUND:**

As a result of the 2015 By-election, a resolution of Council is required to set out the signing authorities for the Municipal Corporation of the Town of Drayton Valley.

#### **MOTION:**

I move the signing authorities for the Town of Drayton Valley be as follows:

The Municipal Corporation of the Town of Drayton Valley resolves that any one of the following – Glenn McLean, Mayor, Councillor Nicole Nadeau, Councillor Graham Long, Councillor Dean Shular, Councillor Fayrell Wheeler, Councillor Debra Bossert, Councillor Brandy Fredrickson; along with any one of the following from Administration – Manny Deol, Town Manager; Nesen Naidoo, Assistant Town Manager; Annette Driessen, Director of Community Services; Thomas Thomson, Director of Emergency Services; or any person designated by the Town Manager, in writing - are hereby authorized for and in the name of the Corporation to draw, endorse, accept, sign and make all or any bills of exchange, cheques, promissory notes and order for the payment of money, and other instruments whether negotiable or not for deposit or collection for the credit of the Corporation only with the bankers of the Corporation, and that the Town Manager or any person designated by the Town Manager, in writing, may arrange, settle and certify all books and accounts between the Corporation and its bankers and sign receipts for vouchers; and,

1. That with regard to documents relating to Administration, the Town Manager or his designate be authorized, in writing, to sign such instruments.

		SECTION	8
AGENDA ITEM: 8.6	IN-CAMERA		
	Legal Opinion		
Department:	Administration		
Presented by:	Councillor Shular		
Support Staff:	Manny Deol		

BACKGROUND:			

## **MOTION:**

I move that Council move to "In-Camera" at [insert time].

I move that Council move out of "In-Camera" at [insert time]

_	SECTION: 8		
AGENDA ITEM: 8.7	Meraw Estates Area Structure Plan Amending Bylaw No. 2015/02/D Presented for 2 <sup>nd</sup> & 3 <sup>rd</sup> Readings		
Department:	Development & Planning		
Presented by:	Councillor Wheeler		
Support Staff:	Jennifer Martin		

### **BACKGROUND:**

Administration has received application for the amendment of the Meraw Estates Area Structure Plan for SE 9-49-7-5. This Area Structure Plan (ASP) was adopted in June 2006 and was amended in June 2012 with respect to clarification of the lot layout design. The owner of the lands has requested that this amendment reflect their proposed plans to develop a low density residential component within the phase 5 undeveloped area (as shown on the maps attached as Schedule to Bylaw 2015/02/D).

The applicant has proposed that the existing R4 – High Density Residential District (which was shown in the Area Structure Plan as Mid Density Residential) be rezoned to R2-General Residential District and R1N – Low Density Narrow Lot Residential District. Such rezoning would allow ten (10) lots along the northern portion of the subdivision to be developed into duplexes and would allow twelve (12) lots along the southern portion of the subdivision to be developed into Single Family Dwellings (as shown on the attached map marked as Schedule "B").

A Public Hearing was held earlier this morning to allow residents to provide their comments regarding the proposed Area Structure Plan Amendment. Notice of the Public Hearing was advertised in the local newspaper, pursuant to the *Municipal Government Act* requirements, and was provided via mail-outs to adjacent landowners. Any and all comments received were provided to Council during the Public Hearing this morning.

The Meraw Estates Area Structure Plan Amending Bylaw 2015/02/D is hereby presented to Council for second and third reading.

#### **OPTIONS:**

The following are the options available to Council today with respect to this application for the Area Structure Plan Bylaw amendment.

#### OPTION A:

That Council gives second and third readings to Bylaw 2015/02/D for amendment of the Meraw Estates Area Structure Plan.

#### OPTION B:

That Council gives second reading only to Bylaw 2015/02/D and request that the developer work with adjacent landowners prior to third reading being considered at a future Council meeting.

OPTION C: That Council tables Bylaw 2015/02/D to a future Council Meeting.

## **MOTION**

I move that Council ...



MMM Group Limited 5151 - 3rd Street SE Calgary, AB Canada T2H 2X6 t: 403.269.7440 | f: 403.269.7422

www.mmmgrouplimited.com January 16, 2015

Town of Drayton Valley 5120 52 Street Drayton Valley AB T7A 1A1

#### Subject: Meraw Estates Rezoning and Area Structure Plan (ASP) Amendment

Dear Planning Officer,

Rohit Group of Companies (the Client) intends to develop the Meraw Estates subdivision and this requires a rezoning and Area Structure Plan (ASP) amendment for Block 8, Lots 1-22, Plan 142-4874 (within SE ¼ - 9-49-7-5). The client has requested MMM Group Limited (MMM) to furnish professional services in connection therewith. Our request is to accept the enclosed ASP amendment and rezoning applications.

The R4 zoning was first implemented due to the intention to provide apartment housing on this property. However, marketing efforts for apartments at this location were not successful so a lower residential density is being proposed. Although the R4 District can accommodate the single detached and duplex housing that will be developed, the regulations of the R1N and R2 zoning, respectively, are more appropriately suited for these housing forms. The ASP amendment will re designate the "Mid Density Housing" to "Low Density Housing" in the Meraw Estates ASP, while still providing a moderate amount of diversity in housing form, and density, in alignment with the spirit and intent of the ASP.

Thank you for the opportunity to submit this information. Yours very truly.

MMM GROUP LIMITED

Colton Kirsop, RPP, MCIP Senior Project Planner

& hing

Enclosures: Rezoning and ASP Amendment Applications

Map amendment figure



#### **BYLAW NO. 2015/02/D**

Amendment to Meraw Estates (SE 9-49-7-W5M) Area Structure Plan Bylaw 2006/22/D

**WHEREAS** by Bylaw 2006/22/D Council has adopted an Area Structure Plan for SE 9-49-7-5, commonly known as the Meraw Estates Area Structure Plan;

**AND WHERAS** by Bylaw 2012/14/D Council adopted an amendment to the Meraw Estates Area Structure Plan;

**AND WHEREAS** the landowner has made application to amend the Area Structure Plan to allow for the rezoning of a portion of land for development;

**NOW THEREFORE** pursuant to Part 17 of the *Municipal Government Act*, R.S.A. 2000, the Council of the Town of Drayton Valley enacts the following changes to the maps accompanying Bylaw 2012/14/D:

- Design Concepts/Principles Land Use plan as previously adopted through Bylaw 2012/14/D, is amended by changing the proposed land use of the lands previously described as Lot 32, Block 8, Plan 132 2723 from Mid Density Housing to Low Density Housing;
- 2. The map attached hereto as Schedule "B" and referred to as the "Meraw Phase 5 Land Use Designations" shall form part of the Meraw Estates Area Structure Plan, supplementary to the Design Concepts/Principles Land use Plan. This map more specifically shows the proposed land use of Lots 1-10, Block 8, Plan 142 4874 (as shown on the map as purple) from R4-High Density Residential District to R2-General Residential District and also shows the proposed land use of Lots 11-22, Block 8, Plan 1452 4874 (as shown on the map as beige) from R4-High Density Residential to R1N-Low Density Narrow Lot Residential District.

#### TITLE

1. This Bylaw may be cited as the "Meraw Esates Phase 5 Area Structure Plan Amendment" of the Town of Drayton Valley.

#### **PURPOSE**

2. The purpose of this Bylaw is to amend the Meraw Estates Area Structure Plan Bylaws 2006/22/D and 2012/14/D, and in particular the map of Design Concepts/Principles Land Use Plan.

#### **SEVERABILITY**

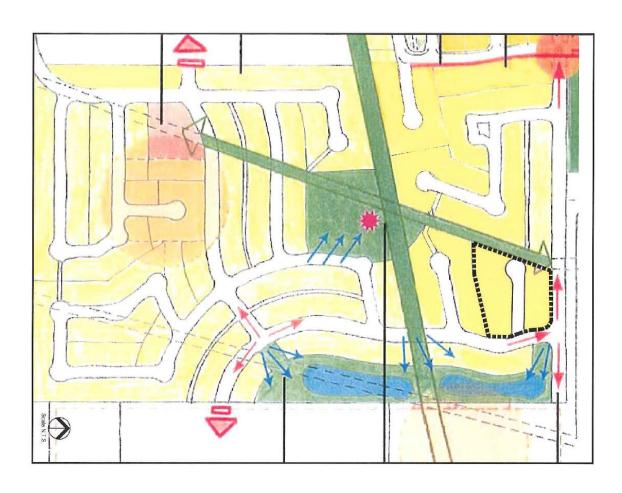
- 3. If any provision of this Bylaw is held be invalid by a court of competent jurisdiction, that decision will not affect the validity of the remaining provisions of the Bylaw.
- 4. In the case of any conflict between the Design Concepts/Principles Land Use plan and the attached Schedule "B" of this Bylaw, the provisions of this Bylaw shall govern

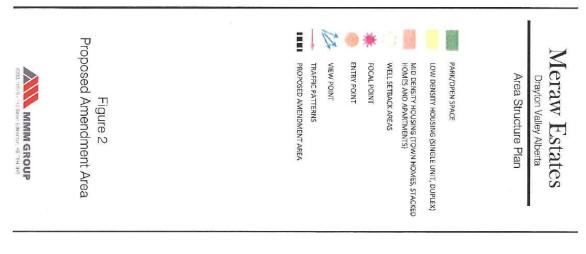
**THAT** Bylaw 2015/02/D may be referred to as the "Meraw Estates Phase 5 Amendment".

**AND THAT** this Bylaw shall come into force and have effect from and after the date of third reading thereof.

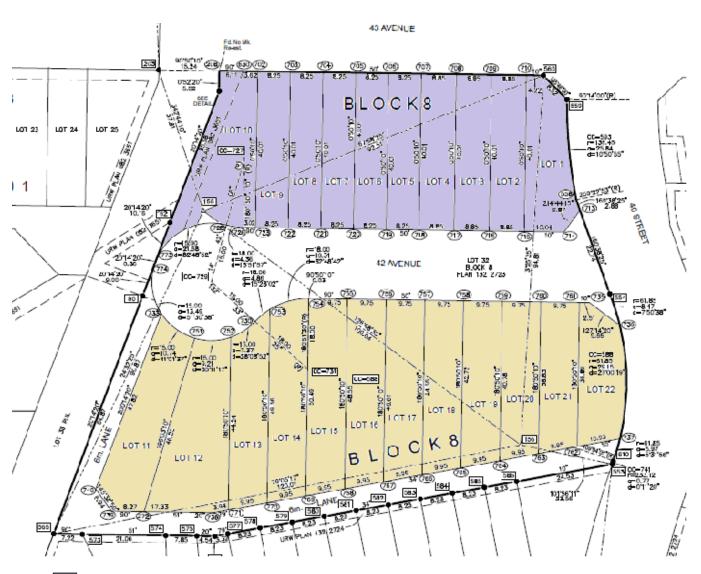
Read a first time this day of	, 20, A. D.
Public Hearing held this day of	, 20, A. D.
Read a second time this day of	, 20, A. D.
Read a third and final time this day of	, 20, A. D
MAYOR	
TOWN MANAGER	

# SCHEDULE 'A' DESIGN CONCEPTS/PRINICPLES LAND USE PLAN





# SCHEDULE "B" MERAW PHASE 5 LAND USE DESIGNATION



R2 General Residential District

R1N Low Density Narrow Lot Residential District

	SECTION:   8	
AGENDA ITEM: 8.8	Meraw Estates Phase 5 Rezoning Bylaw No. 2015/01/D	
	Presented for 2 <sup>nd</sup> & 3 <sup>rd</sup> Readings	
	Lots 1-22, Block 8, Plan 142 4874	
Department:	Development & Planning	
Presented by:	Councillor Bossert	
Support Staff:	Jennifer Martin	

#### **BACKGROUND:**

Administration has received an application to rezone a portion of the lands located within SE 9-49-7-W5M (Meraw Estates) from the existing R4 – High Density Residential District to R2-General Residential District and R1N – Low Density Narrow Lot Residential District. Such rezoning would allow ten (10) lots along the northern portion of the subdivision to be developed into duplexes and would allow twelve (12) lots along the southern portion of the subdivision to be developed into Single Family Dwellings, as shown on the attached map.

The current Meraw Estates Area Structure Plan indicates that these lands are designated for high density residential development; however the landowner has made application to amend the Area Structure Plan to allow these lands to be rezoned for a low density residential development. The amendment of the Area Structure Plan will be taking place simultaneously with the rezoning application.

When the lands were subdivided in 2014, the landowner kept the zoning of R4 with the intention of developing Single Family units. However, as the developer had begun to sell the lots, it was noted that the proposed developments were not able to be situated on the property as anticipated, as the setbacks under the R4 district prevented certain structures from being located in close proximity to the property lines. In discussions with the Developers, Administration suggested that these lands be rezoned in order to accommodate the setback concerns. This will allow the Developers to build what was intended, as well as adhering to the setback requirements set out under the zoning districts in the Land Use Bylaw. This will also give future homeowners the ability to build structures within their property without the constraints of an R4 district.

A Public Hearing was held earlier this morning to allow residents to provide their comments regarding the proposed rezoning. Notice of the Public Hearing was advertised in the local newspaper, pursuant to the *Municipal Government Act* requirements, and was provided via mailouts to adjacent landowners. Any and all comments received were provided to Council during the Public Hearing this morning.

Rezoning Bylaw 2015/01/D is hereby presented to Council for second and third readings.

# **OPTIONS:**

The following are the options available to Council today with respect to this application for Land Use Bylaw amendment.

## OPTION A:

That Council gives second and third readings to Bylaw 2015/01/D for amendment of the Land Use Bylaw for rezoning.

# OPTION B:

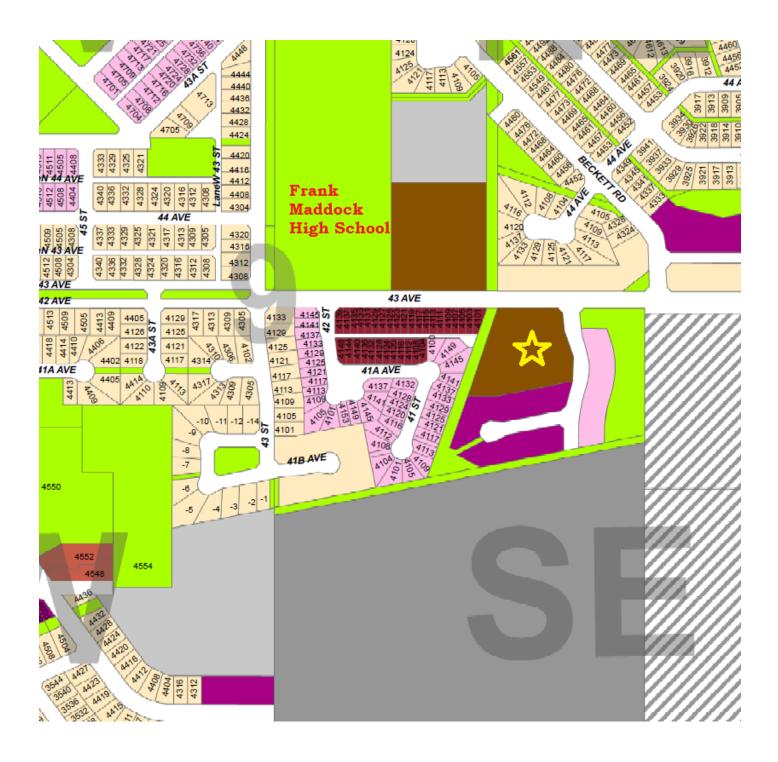
That Council gives second reading only to Bylaw 2015/01/D and request that the developer work with adjacent landowners prior to third reading being considered at a future Council meeting.

# OPTION C:

That Council tables the Bylaw 2015/01/D to a future Council Meeting.

# **MOTION**

I move that Council ....





## **BYLAW NO. 2015/01/D**

#### Amendment to Land Use Bylaw #2007/24/D (REZONING)

**WHEREAS** Council has received an application for amendment to the Land Use Bylaw 2007/24/D;

**AND WHEREAS** the Council of the Town of Drayton Valley wishes to allow an amendment of the use of twenty two (22) parcels of land located within SE9-49-7-W5;

**NOW THEREFORE** the Council of the Town of Drayton Valley, duly assembled, hereby enacts as follows: pursuant to Part 17 of the *Municipal Government Act*, the Council of the Town of Drayton Valley, duly assembled, hereby

#### TITLE

1. This Bylaw may be cited as the "Meraw Estates Phase 5" of the Town of Drayton Valley.

#### **PURPOSE**

2. The purpose of this Bylaw is to amend Land Use Bylaw 2007/24/D, and in particular the map of land use districts, so that the following lands are reclassified as follows:

PLAN 142 4874
BLOCK 8
LOTS 1 through 10
EXCEPTING THEREOUT ALL MINES AND MINERALS

FROM: R4-High Density Residential
TO: R2-General Residential District

**AND** 

PLAN 142 4874
BLOCK 8
LOTS 11 through 22
EXCEPTING THEREOUT ALL MINES AND MINERALS

FROM: R4-High Density Residential

**TO:** R1N-Low Density Narrow Lot Residential District

as shown on the attached Schedule "A"

## **SEVERABILITY**

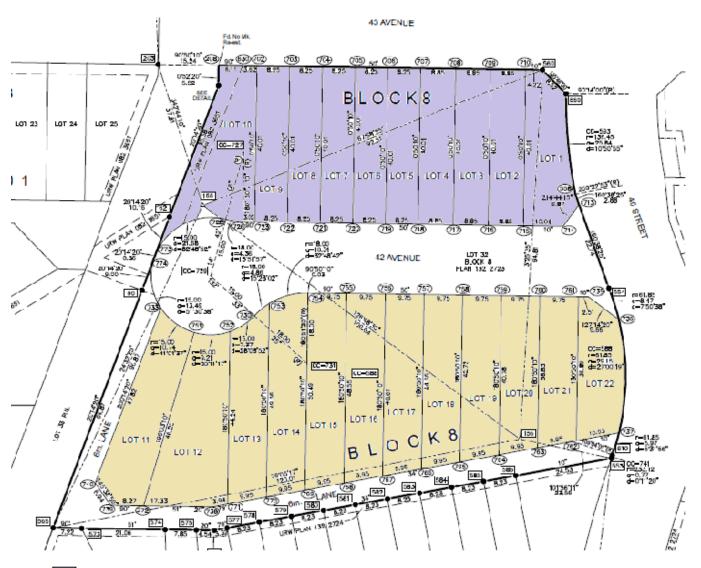
3. If any provision of this Bylaw is held be invalid by a court of competent jurisdiction, that decision will not affect the validity of the remaining provisions of the Bylaw.

**THAT** Bylaw 2015/01/D may be referred to as the "Meraw Estates Phase 5".

**AND THAT** this bylaw shall come into force and have effect from and after the date of third reading thereof.

Read a first time this day of	, 20, A. D.
Public Hearing held this day of	, 20, A. D.
Read a second time this day of	, 20, A. D.
Read a third and final time this day of	, 20, A. D
MAYOR	
TOWN MANAGER	

# **SCHEDULE 'A'**



R2 General Residential District

R1N Low Density Narrow Lot Residential District

		<b>SECTION:</b>	8
AGENDA ITEM: 8.9	Subdivision Application DV/14/14 within Lot 10 Plan 012 1315		
Department:	Development & Planning		
Presented by:	Councillor Fredriskson		
Support Staff:	Jennifer Martin		

# **BACKGROUND:**

Administration has received the following report from West Central Planning Agency regarding an application for a commercial subdivision for the lands located at 2451-50 Street.

## **Background**

West Central Planning Agency received an application on January 9<sup>th</sup>, 2014 to create two new lots on a parcel of land designated as General Commercial District. The proposed lot 12 will be 2.4 acres in size and the proposed lot 13 will be 1.8 acres in size. The intent of the application is to make provision for an R.V shop and additional retail.

#### Site Visit

In January of 2015 West Central Planning Agency conducted a site visit to the subject area. The site analysis revealed that 26th Avenue was not fully built to Town standards and a portion of it was gated. In order to ensure public access, the applicant will be responsible for the extension and improvement of 26<sup>th</sup> Avenue. This condition will allow proper access to both proposed lots.

#### Comments

The subdivision proposal was circulated as part of the planning process; however no major concerns or objections arose from utility companies or adjacent landowners.

#### Reserves

These lands have no deferred reserve caveat on land titles. As a result West Central Planning Agency believes this subdivision application is exempt from a MR Lot dedication as it was likely paid out in full in a previous subdivision application.

West Central Planning Agency supports the subdivision proposal contingent on completing the conditions as noted below.

#### **OPTIONS:**

The following are the options available to Council today with respect to this application for subdivision.

#### OPTION A:

That Council approves subdivision application DV/14/14 subject to the conditions noted below:

1. The Developer is to engage an Alberta Land Surveyor to prepare a plan of subdivision for registration at Land Titles Office subject to the attached subdivision drawing dated December 16, 2014.

- **a.** Please instruct your surveyor to use the Town's block numbering system.
- **b.** All lots must be in compliance with the Land Use Bylaw's lot size specifications for the appropriate zoning designation.
- **2.** Enter into a fully comply with a Development Agreement with the Town of Drayton Valley under section 655 of the Municipal Government Act. This agreement may include but is not limited to:
  - a. Extend and improve 26<sup>th</sup> Avenue to ensure it meets the Town of Drayton Valley standards and provides access to proposed lots 12 & 13. (*note: any gated structure along 26<sup>th</sup> Avenue must be removed*).
  - b. The responsibility by the Developer to construct, and pay for the construction of municipal improvements, provide professional monitoring during construction, to gain acceptance of the municipal improvements, by the municipality; and to provide a guarantee of the work;
  - c. If necessary the payment of off-site levies, local improvement levies, connection fees, agreement fees, inspection and monitoring fees and review fees, and all other relevant fees, to the Town of Drayton Valley.
- **3.** The Developer is to contact ATCO Pipelines to determine whether any easements are required. Contact information (780) 420-3464.
- **4.** Contact other utilities (Fortis, etc.) to determine whether any new utility services and/or easements are required, and provide written confirmation from the utilities that any necessary arrangement have been made.
- 5. Pay any outstanding taxes owing on the property to the Town of Drayton Valley
- **6.** Pay an endorsement fee of \$300 to West Central Planning Agency when the plan is submitted for endorsement.
- **7.** Reserves are not owing on this subdivision application, as they have likely been paid in a previous file.

#### OPTION B:

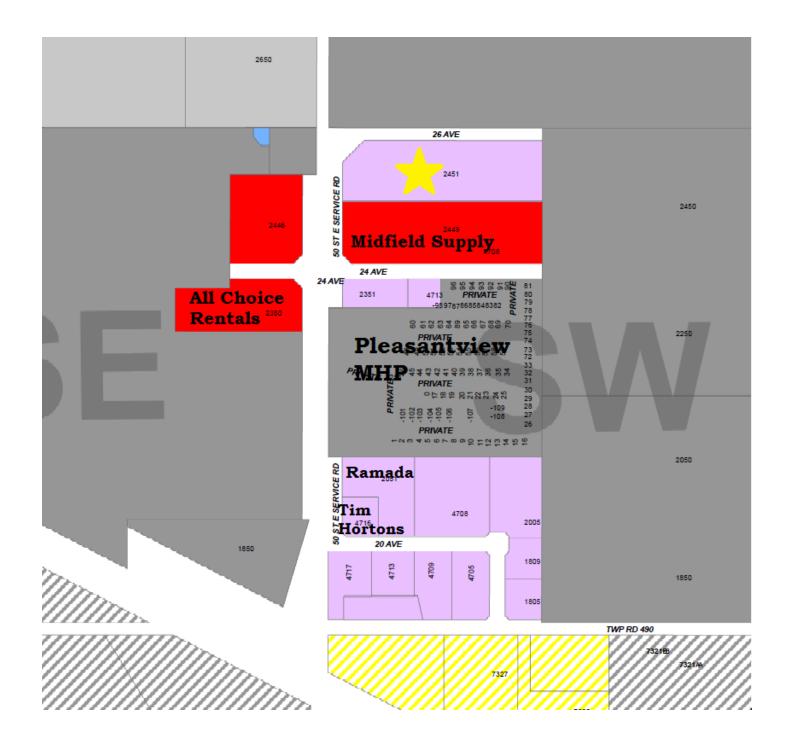
That Council refuses subdivision application DV/14/14.

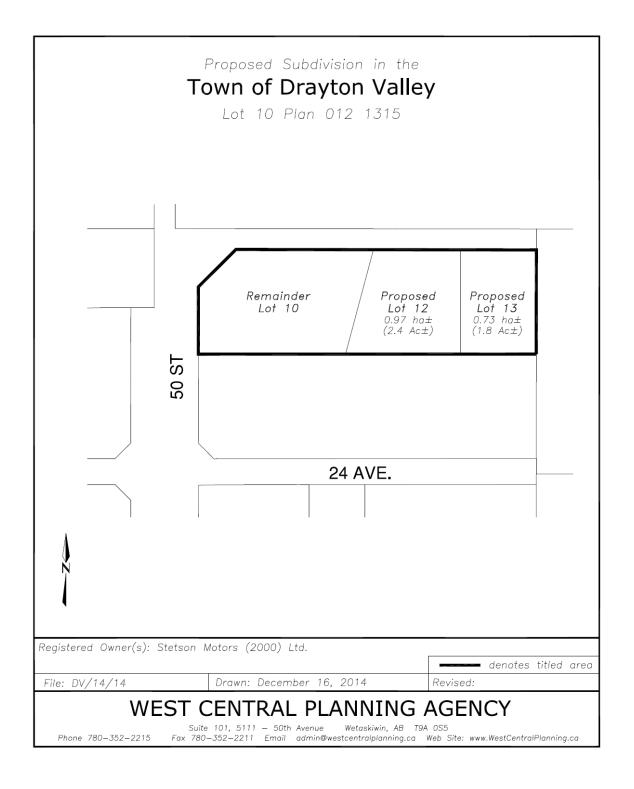
## OPTION C:

That Council table subdivision application DV/14/14 to a future Council Meeting.

#### **MOTION:**

I move that Council....





		<b>SECTION:</b>	8
AGENDA ITEM: 8.10	Subdivision Application DV/14/13		
	within Lot 5 Block 1 Plan 142 1048		
Department:	Development & Planning		
Presented by:	Councillor Wheeler		
Support Staff:	Jennifer Martin		

## **BACKGROUND:**

Administration has received the following report from West Central Planning Agency regarding an application for a Public Utility Lot for lands located within the NW 5-49-7-W5.

## Background

On November 18<sup>th</sup>, 2014 West Central Planning Agency received an application for a Public Utility Lot within Lot 5, Block, Plan 142 1048. This Public Utility Lot is to be used for the Town Lift Station.

#### Site Visit

Representatives from West Central Planning Agency conducted a site visit to the proposed lot and concluded that there were no issues with this application.

#### Comments

West Central Planning Agency has no other comments or objections with this application as it conforms to the Town of Drayton Valley's Municipal Development Plan and Land Use Bylaw

#### Reserves

Reserves are not due on this property as the lot is less than 0.8 hectares.

No other comments and concerns have been received from agencies, utility companies or adjacent landowners. West Central Planning Agency recommends that the Town approve the subdivision subject to the list of conditions as stated below.

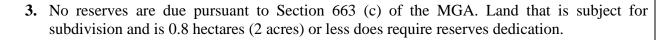
#### **OPTIONS:**

The following are the options available to Council today with respect to this application for subdivision.

#### OPTION A:

That Council approves subdivision application DV/14/13 subject to the conditions noted below:

- 1. The Developer is to engage an Alberta Land Surveyor to prepare a plan of subdivision for registration at Land Titles Office subject to the attached subdivision drawing by Baseline Geomatics dated October 9, 2014.
- 2. The Developer is to pay any outstanding taxes owing on the property to the Town.



# **OPTION B:**

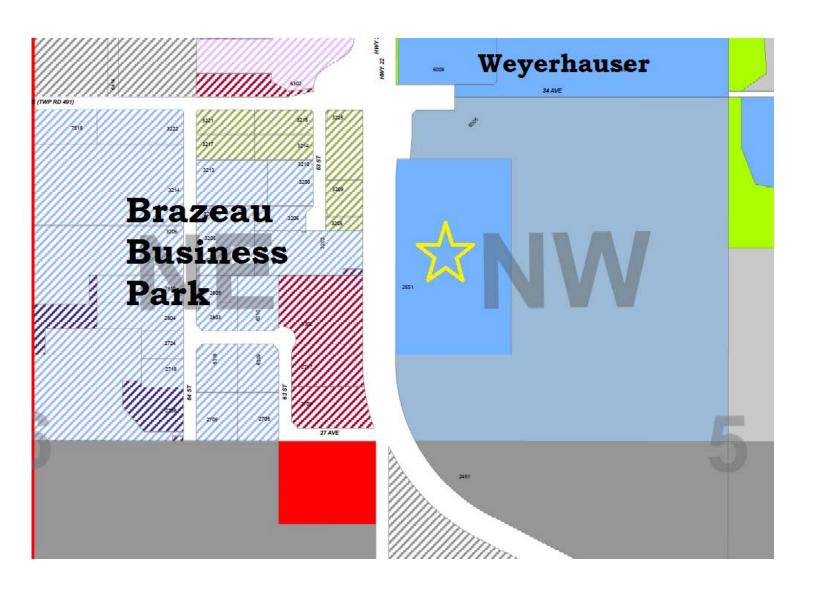
That Council refuse subdivision application DV/14/13.

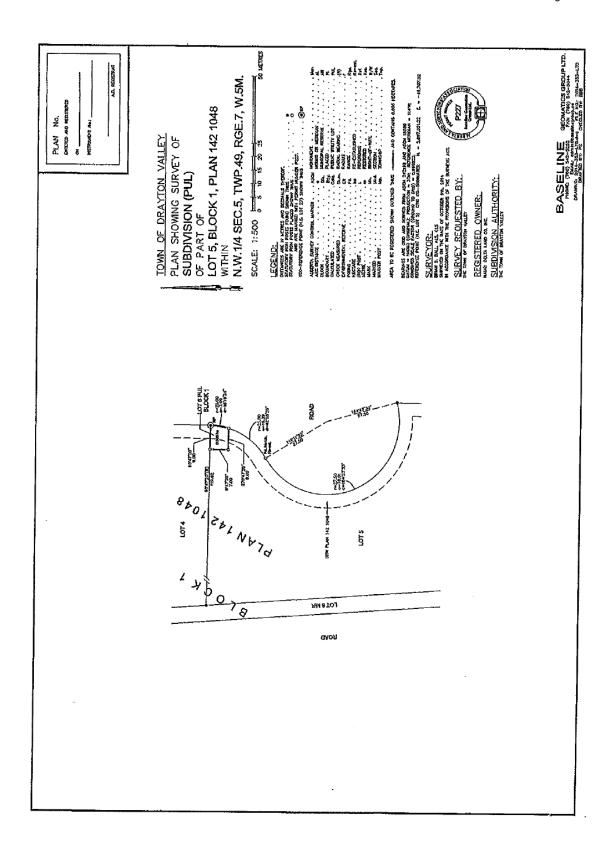
# **OPTION C:**

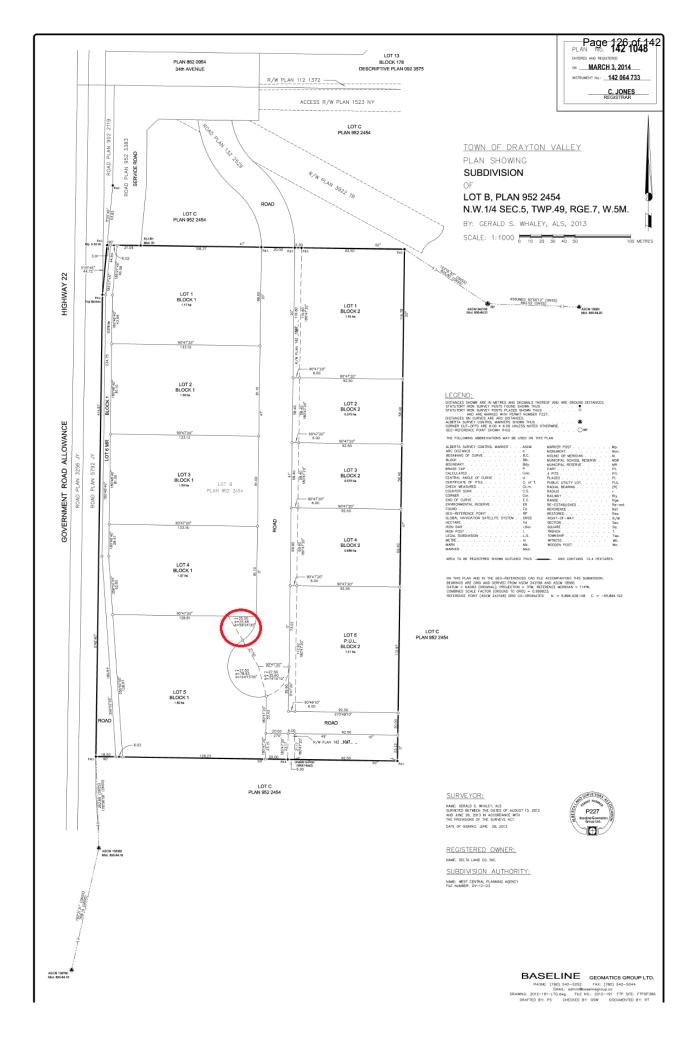
That Council table subdivision application DV/14/13 to a future Council Meeting.

# **MOTION:**

I move that Council....







# 9.0 - Information Items

Page No. 127-142

9.1	Drayton Valley Brazeau County Fire Services Report – January 2015	128-129
9.2	Drayton Valley Municipal Library Board Minutes – December 2014	130-133
9.3	Clean Energy Technology Centre Committee Minutes – November 2014	134-136
9.4	Agri-Plex Stakeholders Minutes – December 2014, and January 8, 2015	137-140
9.5	BIO Conversions Network Council Report	141-142

# **MOTION:**

I move that Town Council accept the above items as information.



# DRAYTON VALLEY/BRAZEAU COUNTY FIRE SERVICES

# Office of the Fire Chief

P.O. Box 6837 5120-52 Street Drayton Valley, Alberta T7A-1A1

Main: (780) 514-2216 Fax: (780)514-2244

# **January 2015 Stats**

# Town of Drayton Valley/ Brazeau County

Fire Calls- 3

Rubbish and Grass Fires-0

Motor Vehicle Collisions-9

Rescue Calls-0

Alarm Calls-11

Misc Calls-7

Total-30

## **Town of Drayton Valley**

Fire Calls- 0

Rubbish and Grass Fires- 0

Motor Vehicle Collisions-1

Rescue Calls- 0

Alarm Calls-9

Misc Calls-3

Total- 13



# DRAYTON VALLEY/BRAZEAU COUNTY FIRE SERVICES

# Office of the Fire Chief

P.O. Box 6837 5120-52 Street Drayton Valley, Alberta T7A-1A1

Main: (780) 514-2216 Fax: (780)514-2244

# **Brazeau County**

Fire Calls- 3

Rubbish and Grass Fire- 0

Motor Vehicle Collisions- 8

Rescue Calls- 0

Alarm Calls- 2

Misc Calls-4

Total- 17

## DRAYTON VALLEY MUNICIPAL LIBRARY BOARD MINUTES

The minutes of the Drayton Valley Municipal Library Board regular meeting held December 09, 2014 at 4:15 p.m. in conference room #2.

PRESENT

Lyndara Cowper-Smith Anthony Heinrich Graham Long Rose Mayan Brenda Cartwright

Sandy Faunt Marge Eliuk

**ABSENT** 

Colleen Andersen

**CALL TO ORDER** 

Lyndara Cowper-Smith called the meeting to order at 4:15 p.m.

**AGENDA** 

Addition: 5.1 November added to Monthly Financial Report

Councillor Anthony Heinrich moved to accept the agenda as amended. MOTION CARRIED.

#### **ADOPTION OF MINUTES**

Rose Mayan moved to adopt the minutes of October 14, 2014 meeting as presented. **MOTION CARRIED.** 

#### **BUSINESS ARISING**

Renovations – update

The old circulation desk will be removed beginning December 8<sup>th</sup>. It will be out so the flooring can be put in on Thursday and Friday December 11<sup>th</sup> and 12<sup>th</sup>. The Library Manager's office will be done at the same time. Dave Zorn will be in the next week or so to put in the window in Sandy's office.

Attached is the Account Transaction Report for the Capital Project. It lists what has been paid for already, what will be done and an estimated cost. Gayle had wanted to buy a second hand detection system. One is not available but funds are available for a new one, so Sandy will order.

#### FINANCIAL

Monthly Financial Report

The Financial Report for October 2014 and November 2014 was reviewed. Sandy stated that we are showing a surplus in a few areas because not all of our ordered materials have arrived. Councillor Graham Long moved to accept the October and November 2014 Financial Report as information. **MOTION CARRIED.** 

#### REPORTS

Councillors

Councillor Anthony Heinrich reported that he was appointed to the Library Board for another term He also requested that Sandy forward copies of the budget to The County.

Councillor Graham Long reported that he attended a YRL Regional Library Board Meeting in November 2014. He also reported that the Western Review had received approval regarding digitalizing the Western Review. They are waiting for funding.

Director

October 15 & 16, 2014, Sandy and Marge attended the Netspeed Conference at the River Cree. October 24, 2014, Sandy attended the PLC meeting at YRL. Councillor Dean Shular, on behalf of Telus, presented Sandy with a cheque for \$2,000 for children's programming involving technology. Alberta Parks asked the library to participate in a video conference however the cost for videoconferencing through RISE was too high. Sandy provided a list of the Policies that have been updated. Sandy and Marge will be presenting the new Library ME cards to the Town Council tomorrow. Councillor Anthony Heinrich requested that we send him information about the ME cards.

Brenda Cartwright moved to accept the reports as information. **MOTION CARRIED.** 

#### **NEW BUSINESS**

Plan of Service 2016-2020

The Plan of Service needs to be completed by the end of 2015. A Library's Branch representative will be invited to attend our February 12, 2015 meeting, along with the County Library Board to help with the preparation of the Plan of Service and develop a plan that expresses the Drayton Valley Library needs.

**CORRESPONDENCE** Pat Adamson's application goes before the Council on Wednesday, December 10<sup>th</sup>.

forward a copy of the Renovations invoice to Brenda at the County.

Councillor Anthony Heinrich has been re-appointed as representative to the Drayton Valley

Municipal Library Board, Kara Westerlund is alternate.

Get on Board – from YRL.

PLC Executive Committee Highlights

Councillor Graham Long moved that the Correspondence be received as information. MOTION CARRIED.

#### **NEXT MEETING DATE:**

Next meeting date: Thursday, January 15, 2015 in Conference room 1.

February 12, 2015 is the next scheduled meeting.

Policy Meeting Date: March 14, 2015 Lunch & Snacks supplied.

#### **ADJOURNMENT**

Brenda Cartwright moved to adjourn the meeting at 5:45 pm.

MOTION CARRIED.

		'alley Municipal and	l Rotary Children's	updated October actual 2014 to	10, 2014
	• • • •	budget 2014	budget 2015	end Sept	
·	Revenue				
	book sales	\$5,500.00	\$5,500.00	\$2,092.00	
	sales of goods and services	\$10,000.00	\$10,000.00	\$3,073.00	
	fees and fines	\$8,000.00	\$8,000.00	\$5,577.00	
	interest revenue	\$550.00	\$550.00		
	grants (including operating)	\$55,195.50	\$56,000.00	\$55,600.00	
	town of DV	\$308,285.00	\$317,855.00	\$131,802.00	
	Brazeau County	\$230,568.00	\$240,735.00	\$93,720.00	
	donations	\$1,000.00	\$2,050.00	\$3,340.00	
	total revenue	\$619,098.50	\$640,690.00	\$295,204.00	
	Expenses				
	book purchases book shop	\$4,800.00	\$4,800.00	\$502.00	
	salaries and wages main	\$328,650.00	\$335,223.00	\$246,575.00	
	salaries and wages rotary	\$55,000.00	\$66,300.00	\$35,965.00	
	benefits main	\$65,900.00	\$67,046.00	\$54,921.00	
	benefits rotary	\$5,500.00	\$11,934.00	\$2,556.00	
	audit and legal	\$7,000.00	\$7,037.00	\$3,155.00	
	prof and gen services rotary	\$0.00	+,,,,,,,,,,,	φο <u>/</u> 133.00	
	board	\$4,500.00	\$4,500.00	\$320.00	
	quip rentals	\$7,000.00	\$7,000.00	\$4,340.00	
	equipment rentals rotary	\$7,000.00	\$7,000.00	\$4,103.00	
	bank charges	\$500.00	\$800.00	\$406.00	
	supplies	\$8,000.00	\$10,000.00	\$1,971.00	
	supplies rotary	\$3,000.00	\$1,000.00	\$414.00	
	memberships	\$700.00	\$1,100.00	1066	
	postage -	\$50.00	\$350.00	\$62.00	
	programs	\$10,000.00	\$10,000.00	\$6,909.00	
	program rotary	\$3,000.00	\$3,000.00	\$630.00	
	travel	\$6,000.00	\$6,000.00	\$4,638.00	
	insurance	\$3,000.00	\$3,000.00	\$2,686.00	
	janitorial	\$12,000.00	\$12,000.00	\$8,289.00	
	janitorial rotary	\$10,000.00	\$10,000.00	\$8,559.00	
	maintenance	\$2,000.00	\$2,000.00	\$0,555,00	
	maint rotary	\$1,000.00	\$1,000.00	¢net on	
	utilities	\$1,000.00	\$1,000.00	\$965.00 \$4,933.00	
	utilities rotary	\$6,000.00	\$6,000.00	•	
	equipment			\$4,084.00	
	equipment equip rotary	\$5,000.00 \$5,000.00	\$5,000.00	\$4,692.00	
			\$5,000.00	\$2,743.00	
	book purchases	\$25,000.00	\$27,500.00	\$18,464.00	
	books rotary non-book main	\$5,000.00	\$5,500.00	\$1,150.00	
		\$6,000.00	\$6,600.00	\$4,553.00	
¥	on-book rotary	\$1,500.00	\$2,000.00	\$852.00	
	Total Expenses	\$609,100.00	\$640,690.00	\$430,503.00	

## DRAYTON VALLEY MUNICIPAL LIBRARY BOARD

Date: December 9, 2014 Venue/Time: Conference Room 1 @ 4:15 PM. **AGENDA** 1. Agenda - Additions and/or Deletions 2. Agenda Approval 3. Adoption of Minutes from October 14, 2014 **OLD BUSINESS** 4. 4.1. Renovations update 4.2. 5. **FINANCIAL** Monthly Financial Report - October 2014 + November 2014 5.1. 5.2. 5.3 6. **REPORTS** 6.1. Councillors 6.2. **Director Report** 6.3 7. **NEW BUSINESS** 7.1 Plan of Service 2016-2020 7.2 7.3 8. Correspondence 8.1 8.2 8.3

10. Adjournment

Next Meeting Date: January ?, 2014, 4:15PM, Meeting Room 1

Reminder - Policy Meeting January 31, 2015 9AM-4PM

9.

DON'T FORGET YOUR HANDBOOK

# **CETC Committee Meeting**

# November 4, 2014, 3:30pm – 5:00pm Meeting Room 1

Attendees: Mayor Glenn McLean, Councillor Nancy McClure, Councillor Dean Shular, Phil Chatters,

Kristina Vallee, Nesen Naidoo, Rita Bijeau

#### 1.0 Call to Order

Councillor Shular called the meeting to order at 3:35 pm.

#### 2.0 Additions or Deletions

Councillor McClure moved to adopt the agenda as presented.

#### 3.0 Approval of Minutes

#### 3.1 September 2, 2014 Committee Meeting

Councillor McClure Moved to accept the minutes of the September 2, 2014 Committee Meeting as presented.

#### 4.0 Discussion Items

#### 4.1 CETC Donation

The Committee was informed by Nesen Naidoo that an individual interested in making a donation to the CETC and that the person in question may request recognition for the contribution. The Committee discussed the need to develop some sort of sponsorship package or policy.

#### 4.2 PTAC Event

Kristina Vallee informed the Committee of an upcoming event jointly hosted between the Town and Petroleum Technology Alliance of Canada (PTAC) on November 26<sup>th</sup> from 9-4:30 at the MacKenzie Conference Centre. A representative of the CETC is currently scheduled as the keynote speaker. The Committee discussed who would be appropriate; Councillor McClure or Councillor Shular will be the speaker. They will discuss and decide amongst themselves; Administration will prepare the presentation.

#### 4.3 Cossette Marketing Update

Kristina Vallee advised that Cossette has been contracted to develop marketing and branding strategy for the CETC, interviews with key stakeholders will be scheduled no later than early December. Currently the bulk of the interviews will be held via a workshop tentatively scheduled for November 27<sup>th</sup>. There will be an opportunity to conduct one-on-one teleconferences however with each teleconference the costs will increase accordingly.

#### 4.4 Alberta Community Partnership Grant Application

The Committee was advised of a potential revenue stream for operational funds for CETC via the Alberta Community Partnership Grant which closes at the end of November. This grant will be available in the future however, future applications will require matching funds.

Mayor McLean advised the Committee of the discussion he had with Brazeau County Reeve, Pat Vos regarding a letter requesting Brazeau County's support for the application as having municipal partner is a vital component to the application. A response from the letter is anticipated by the end of this week.

The Business Plan for CETC was reviewed briefly in terms of recent feedback from other organizations; a common comment was regarding the need for a stronger financial picture. The Committee discussed the potential of having either Sadek or KPMG contracted to work on this. KPMG will be contacted regarding costs for the work and availability.

Councillor McClure advised that she has secured an appointment with the Honourable Diana McQueen on November 21<sup>st</sup> at 11:00 am for Mayor McLean to attend

#### 4.5 Norquest College Partnership Framework Update

Kristina Vallee advised Council that the latest version of the framework will be shared with Council following a review administratively once Manny Deol returns from holidays. Representatives from Norquest College will be attending the December 3, 2014 Governance and Priorities meeting with the Partnership Framework targeted to be presented at Council the following week. Mayor McLean has also been invited to attend Norquest Colleges' Board Meeting in early December.

Councillor McClure advised the Committee of remarks made during the Community Adult Education meeting recently regarding the perception that Norquest College, on some level, does not see our community as having any gaps and that it is presumed that Phil's position will not be replaced until the CETC is operational.

The Committee expressed that there may be a need to meet again following December 13<sup>th</sup>.

Mayor McLean exited the meeting at 4:14pm.

#### 4.6 RFP for Site Selection

Kristina Vallee informed Committee that the initial site selection RFP she submitted has been short-listed and she will be submitting a more robust document as requested. The company is looking for 50 acres of developable land, which is possible, provided the company is able to purchase lands. At this time no further information on the company is available and there is no timeline on when a decision will be reached once the RFP is submitted.

## 4.7 <u>Decentralized Energy Canada Project</u>

Kristina Vallee advised the Committee that the initial discussion of a project with Weyerhaeuser, WastAway, and Decentralized Energy Canada (DEC) has morphed into a larger entity as there are other large utility companies involved in the project development. In light of this DEC will be bringing in key players to gain information from them as needed.

#### 4.8 Phil's Farewell

Kristina Vallee informed the Committee that Norquest College is holding a farewell event on November 25, at 2:00 pm which will include a driving tour of the Bio-Mile. She added that there is the potential to also have a meeting that day with Norquest College representatives.

Councillor Shular informed the Committee that Deputy Mayor Long's attendance at the Biorefining Conversions Network Retreat [spell out] was very positive and that he would recommend attending in the future as well. There may also be potential of hosting the event in Drayton Valley in the future. Deputy Mayor Long's Conference Report will be distributed to the Committee.

#### 5.0 Adjournment

Councillor McClure moved to adjourn the meeting at 4:42 pm.

# **CETC Committee Meeting**

# November 14, 2014 Meeting Room 1

Attendees: Mayor Glenn McLean, Councillor Nancy McClure, Councillor Dean Shular, Kristina Vallee,

Manny Deol, Rita Bijeau

#### 1.0 Call to Order

Councillor Shular called the meeting to order at 3:45 pm.

#### 2.0 Discussion Items

#### 2.1 CETC Agreement with Norquest College

Manny Deol reviewed the proposed Norquest College Agreement with the Committee. Mr. Deol explained how this version evolved from the original version, which was more of a lease agreement to the current one which has Norquest College as a partner in the facility. Concerns voiced are as follows:

- Is the vision that Jodi Abbott has bought into by the rest of the Norquest College staff?
- Norquest College's mandate is for education; what will happen to the other pillars of the Bio-Mile?
- How will the Governance Board be structured? Manny Deol explained that the Board would have representation from the Town council, Norquest College, and there may be an opportunity to have representation in some capacity from industry; this will need to be finalized with the agreement.

Manny Deol requested that the Committee review the agreement and provide feedback via e-mail by next Thursday.

Dean Shular requested information regarding the IT setup requirements for the classrooms at CETC, Kristina Vallee will ensure that there is communication between Norquest College and TELUS in regards to this item and within the appropriate budget allotment.

#### 3.0 Adjournment

Councillor McClure moved to adjourn the meeting at 4:20 pm.

# Agri-Plex Stakeholders Meeting December 18<sup>th</sup>, 2014 **Brazeau County Office**

#### Minutes

Attendance Rita Moir, Brazeau County Councillor

Anthony Heinrich, Brazeau County Councillor

Dale Guze, Drayton Valley and District Agricultural Society

Heather Yakimchuk, Member-at-large Fayrell Wheeler, Town of Drayton Valley

Lisa Rabel, Administration

Guests Kathy Seely

Call to Order The meeting was called to order at 2:04 pm by Rita Moir.

Adoption of the

**14/31** Moved by Fayrell Wheeler to adopt amended agenda as presented.

Agenda

**CARRIED** 

Adoption of the Previous **Meeting Minutes** 

**14/32** Moved by Dale Guze to adopt the minutes from the October 15<sup>th</sup>, 2014

meeting.

**CARRIED** 

Committee Member

Attendance

The committee discussed the continuing participation of James Gray

and Harold Nelson.

Afternoon meetings: It is hard for a few members to attend meetings

during the days.

Consensus to leave the meetings to the afternoons till we fill more

board seats.

**New Members:** 

Should we advertise for members to fill the vacant seats?

Advertise for 2 weeks at the beginning of January.

**14/33** Moved by Anthony Heinrich to advertise for the vacant positions for 2

weeks and all inquiries to come through administration.

**CARRIED** 

**RC Strategies** Lisa Rabel has booked Michael Roma from RC Strategies to meet with

the committee on January 8, 2015 at 1 pm.

Dale suggested that the current committee should still meet with RC Strategies to discuss what we have developed. 14/34 Moved by Anthony that RC Strategies is coming out on January 8<sup>th</sup>, 2015. **CARRIED Building Design** Dale Guze brought scale drawings of the proposed agri-plex. **14/35** Moved by Heather Yakimchuk to receive the scale of drawings for information. **CARRIED UFA Grant 14/36** Moved by Dale Guze to receive for information. **CARRIED** Term of Reference **14/37** Moved by Heather to table the Terms of Reference discussion till the March meeting. **CARRIED** 2015 Funds Council has carried forward the \$20,000.00 to 2015 budget year for use by the Agri-Plex facility. **14/38** Moved by Anthony to receive for information. **CARRIED** 2014-2015 Executive Anthony proposed that the current executive remain in their positions. The Communications Coordinator opened for nominations: **14/39** Dale Guze nominated Heather Yakimchuk **CARRIED 14/40** Moved by Dale Guze the 2014-2015 executive in place. Co-Chairs: Anthony Heinrich and Rita Moir Secretary/Treasurer: Lisa Rabel Communications Coordinator: Heather Yakimchuk **CARRIED** The next meeting will be dedicated to meeting with RC Strategies. Next Meeting Items **Next Meeting** Next committee meeting is January 8, 2015 at the Brazeau County Office at 1:30 pm Adjournment **14/41** Motion by Fayrell Wheeler to adjourn the meeting at 3:30 pm.

# Agri-Plex Stakeholders Meeting January 8, 2015 **Brazeau County Office**

#### Minutes

Attendance Rita Moir, Brazeau County Councillor

Anthony Heinrich, Brazeau County Councillor

Dale Guze, Drayton Valley and District Agricultural Society

Heather Yakimchuk, Member-at-large Fayrell Wheeler, Town of Drayton Valley

Kerra Collins, 4-H

Lisa Rabel, Administration

Guests Michael Roma, RC Strategies

Ryan Schwartz, RC Strategies

Call to Order The meeting was called to order at 1:30 pm by Anthony Heinrich.

Introductions Introductions of the committee and the guests. The meeting then was

focused on the presentation by RC Strategies.

What has happened since March 2012 when the feasibility study was completed?

This project was looking at being an event centre, not for local users

- DV Ag Society and the Agri-plex committee did not agree with the direction that it was moving. Therefore the Ag Society backed out
- November 2013 Rita Moir and Anthony Heinrich were appointed as Brazeau County Council reps to the Agri-plex committee
- They brought all stakeholders back to the table to see if where this project could go.
- Capital Budget with the county is \$2 million

**Expectations of** What will this do for the region and does this meet the community's the project needs?

**Feasibility Study** The committee reviewed the 2012 Feasibility Study and the

components of the building design.

Where are we going from here? (what goes back to RC Strategies)

If going forward, we need dimensions of all aspects (main building, expansion buildings, outdoor arena and race track, parking, etc.)

**Community Update** 

**Future Plans** 

- Take back to councils
- Need a document that summarizes what the committee is doing.
   (timelines of phases and costs). RC Strategies suggested they could complete this

Next Meeting Next committee meeting is February 12, 2015 at the Brazeau County

Office at 1:30 pm

Adjournment 15/01 Motion by Heather Yakimchuk to adjourn the meeting at 3:30 pm.



Town of Drayton Valley
COUNCILLOR REPORT
BIO Conversions Network
Councillor: Graham Long

Date: October 2014

**Event: BCN Annual Conference** 

**Session Title:** 

#### Comments & Value:

I previously attended this conference in 2009 and was interested to see how things have changed since then. My own perception had been that it's been a frustrating few years in the sector with much of the earlier interest and impetus foundering in the face of technological challenges and inadequate support from the federal government. In light of that, I was both pleased and surprised to find that attendees at this year's conference remain confident in the long term future of the bio industry and enthusiastic about what that future holds.

The keynote speaker was Jim Lane, who is the editor of Biofuels Digest. He is a passionate and articulate advocate for the bio economy with a profound knowledge of the risks and rewards inherent to the sector. I'd encourage anyone who gets the opportunity to hear him to make every effort to do so.

The majority of the other presentations were academic in nature and pitched at a level well beyond my comprehension. The value for us as a municipality in attending this event lies more in the networking opportunities, which are plentiful. This conference is the largest annual gathering of those who are at the forefront of Alberta's bio industry. Many of those I spoke with were already aware of Drayton Valley's interest in this sector, it was useful to be able to assure them that that interest remains undiminished as well as providing an update on developments regarding the Clean Energy and Technology Centre. For those who were not familiar with the Bio-Mile I was able to provide a brief introduction to the project and tell them where they could find more information. Incidentally, to the best of my knowledge, we were the only municipality in attendance.

#### **Recommended Action:**

For the reasons stated above I feel it's extremely important that we continue to have a

presence at this event for as long as we are interested in pursuing investment and partnerships in the Bio-Mile. As an addendum to that, I'd like us to look at the possibility of hosting this conference in the future. It is usually held in either Banff or Jasper. Most of the attendees were based in either Edmonton or Calgary. Total attendance appeared to be around 150, a number that would be easily accommodated at the MacKenzie Centre and in local hotels. As host we'd have the perfect opportunity to introduce the Bio-Mile and the Clean Energy Centre to some of the people best suited to help us move those projects forward.